



The Agreement on the Conservation of African-Eurasian Migratory Waterbirds (AEWA)

The Norwegian Environment Agency



9th MEETING OF THE AEWA STANDING COMMITTEE
18 -19 September 2013, Trondheim, Norway

Fact sheet and Information for Participants

The Norwegian Environment Agency (www.environmentagency.no) wishes to welcome all participants to the 9th Meeting of the AEWA Standing Committee (StC9) at its new office building on the sea front of Trondheim. The meeting room will be next to the cafeteria on the ground floor. The Secretariat will be accommodated next door to the meeting room itself. Please note that the name of the Directorate changed its name as of 1st of July to the 'Norwegian Environment Agency' - *Miljødirektoratet*.

VENUE

Norwegian Environment Agency in Trondheim, Norway

Visitors address:

Norwegian Environment Agency
Miljødirektoratet
Brattørkaia 15B
Trondheim
Norway



The meeting room is on the ground floor ('Barentshavet') slightly to the right of the cafeteria after the main entrance.

Arrival at Trondheim Airport

Trondheim Airport Værnes is 30 km north of Trondheim. The airport is well served by several bus companies and taxis.

Airport bus

Upon arrival at Trondheim Airport Værnes, we recommend that participants take one of the Airport Buses to the city center. The bus stops at both hotels chosen for the participants (Clarion Congress and Trondheim Railway station - next to P-hotel). The buses leave just outside the domestic arrival hall (a short walking distance inside the building from the international arrival section). The buses leave every 10 minutes and as long as there are flight arrivals. The ride into the city center will take approximately 25-30 minutes. Tickets can be bought on board the buses from the conductor (both cash and credit cards accepted). The single fare is for adults 120 NOK and the return fare is 220,- NOK.

Taxi

The taxi stand is also just outside the domestic arrival area. Turn left if exiting from the domestic arrival hall and walk past the first queue of taxis (red mark on roof, they are local Stjørdal taxis) and look for Trondheim taxis (blue mark on roof and local phone number 07373). The latter is cheaper and can also be booked by calling +47-9300 7373. Expect to pay 350,- NOK per person one way. Credit cards are accepted.

Visa/Customs

Norway is a member of the Schengen Agreement. For information concerning which nationalities require a visa to enter Norway, please visit the Norwegian Directorate of Immigration (UDI) – <http://www.udi.no/> (English and French language choice up on the right corner).

To facilitate the issuance of visas, the Secretariat will issue invitation letters to be attached to the visa application. It should be noted that it is not possible to acquire a visa upon arrival in Norway. Furthermore, airline companies do not allow boarding in the absence of a valid visa.

Hotel Information

Accommodation for sponsored delegates will be arranged by the UNEP/AEWA Secretariat. For non-sponsored delegates please see the information given below.

The Agency has made reservations with two nearby hotels for the participants. The participants can either choose one of the two or among many other hotel offers in town. Both foreseen hotels are serviced by airport buses and are also very conveniently located in relation to the main railway station and the city center.

1) Clarion Hotel and Congress Trondheim

The Clarion Hotel and Congress Trondheim (www.clariontrondheim.no) is a very short walk from the venue at the Agency (ca 100m). Rooms at the Clarion are available at the rate of 1296,- NOK per night (ca 175,- Euro) (including breakfast buffet). For the nights of Saturday and Sunday the price is reduced to 801,- NOK (ca 100,- Euro). For room reservations, please contact marte.aune@choice.no and please quote the **reference number 026243**. **Rooms at this rate must be booked before 1st of September.**

2) P-Hotels Brattøra

The second hotel is located next to the railway station ca 300m walking distance from the venue at the Agency. P-Hotels Brattøra (www.p-hotels.no) offers single rooms at 795,- NOK (ca 100,- Euro) and for double rooms 995,- NOK (inclusive of breakfast). Bookings must be made directly to stein@p-hotels.no and please quote **reference number 10233-DirNat**. **Rooms at this rate must be booked before 1st of September.** For those who intend to use this hotel, it is advisable to book as soon as possible as only 15 rooms have been reserved for our meeting.

Documents

In order to minimize the environmental impact of the meeting and for reasons of economy, delegates are kindly reminded to bring their own copies for the meeting, including the Information documents, which can be downloaded from the AEWA website in due course at: http://www.unep-aewa.org/meetings/en/stc_meetings/stc9docs/stc9.htm

Internet, PC access and photocopying facilities

Participants will have access, free of charge, to PCs located at the hotels and wireless LAN (WiFi) will be available at the venue. Limited printing and photocopying services can be requested at the venue.

Postal and Bank Facilities

There are ATMs (called 'minibank' in Norway) close to the exit of the domestic arrival hall of the airport terminal. The ATMs in Norway are available 24 hours a day, while most banks are open Monday-Friday 9am to 3.30pm. Extra cash can also be withdrawn from the cashier at most supermarkets.

Currency

The currency in Norway is the Norwegian krone (NOK). The current exchange rate is as of May 2013: 1 EUR = 7,60 NOK, 1 USD = 5,75 NOK and 1 CHF = 6,20 NOK.

Official Language

The official language in Norway is Norwegian. However, English is widely spoken and well understood.

Time Zone and Weather

Norway is with the GMT +1 time zone.

The daytime temperature in Trondheim in September will normally vary between 10-15 degrees Celsius. Occasional showers may occur. We recommend participants to bring warm clothes, including wind and waterproof clothing.

Voltage and Type of Pins

Electric current is 230V 50Hz.

Emergency Numbers

Phone numbers in case of emergency:

Ambulance 113

Police 112

Fire 110

Shopping

Opening hours times may vary, but mostly shops close at 5pm daily, except Thursday at 8pm and Saturday at 3pm. Sunday mostly closed. Shopping centres are open from 9am to 8pm, Saturdays to 6pm. Many supermarkets are open until 9pm or 10pm.

Credit cards, such as Mastercard, Eurocard, Visa, Diners, Amex and JCB are widely accepted at hotels, restaurants, taxis, train stations and tourist shops (bit not at supermarkets).

Tourist Information

Information about Trondheim (museums, activities) will be provided at the information desk of the hotels, as well as the main tourist office at the market square. For more information on Trondheim and travelling to Norway we recommend the official travel guide <http://www.visitnorway.com/no/?gclid=CJ7v-ILU97YCFYJ2cAodYSQAOQ> (select your language on the top bar) and for Trondheim <http://www.visittrondheim.no/turist/> or <http://www.trondheim.no/content/1117627276/Visit-Trondheim-AS---Turistinformatjonen->

No Smoking Policy

Smoking is not allowed inside any publicly accessible building in Norway, including shops, cafes, restaurants, public transportation, schools etc.

Catering and Excursion

The Agency is pleased to offer the participants refreshments during the meeting and lunch in our cafeteria. On Friday, 20 September we will offer a full day (ca 8am to 4pm) coach excursion to the island of Tautra in the middle of the Trondheimsfjord. Tautra is a Ramsar-site and offers good opportunities to observe wetland birds in its shallow marine waters and tidal zones. Participants will be requested to register well in advance for this trip together with the registration for the meeting. Besides the scenery and birds there will be lunch offered at a restaurant on Tautra. Participants are well advised to bring wind proof clothing and for those who wish to stray off the roads also remember to bring proper walking shoes. For birdwatchers a telescope is a most useful tool on Tautra. The bus will pass Trondheim Airport on its return to Trondheim and can drop off participants with flights after 4.30pm.