



15th MEETING OF THE STANDING COMMITTEE
11 - 13 December 2019, Bristol, United Kingdom

Concept note for Assessing the Impact of a 4-year cycle for the Meeting of the Parties

Background

Through Resolution 7.12, the MOP 7 ‘*Requests the Standing Committee, with the Secretariat and the Technical Committee, to evaluate the implications of moving from a 3-yearly to 4-yearly Meeting of the Parties and to report on the evaluation by the next Meeting of the Parties*’.

Modalities of the evaluation

Stakeholder involvement

The MOP has mandated the Standing Committee to lead the process, working with the Technical Committee and with the support of the UNEP/AEWA Secretariat. Thus, the two Committees shall be involved in the development of the evaluation and could form the core of an AEWA Working Group to be established to provide essential input to the process. In addition, a limited number of other Parties can be invited to join the Working Group.

The composition of the Working Group could be as follows:

Parties, members of the Standing Committee (7): UK, Ukraine, Hungary, Algeria, South Africa, Cote d’Ivoire, the Netherlands.

Other Parties (6): Up to three Parties per region (Eurasia and Africa), i.e. a maximum of 6 additional Parties. All Parties will be notified of the possibility to join the Working Group and the Standing Committee will choose among the candidates.

Technical Committee (2): The Chair and Vice-chair of the Committee.

UNEP/AEWA Secretariat.

The representation of each Party and organisation is limited to one person. Should any Party or organisation wish to be represented by an additional person, they should send a request to the Chair of the Working Group. Thus, the Working Group will involve ca. 18 people (including the UNEP/AEWA Secretariat) and it will be convened by the UNEP/AEWA Secretariat by correspondence as soon as possible after the approval of this concept note.

The Working Group will be chaired by the Chair of the Standing Committee.

Events and outputs

One Working Group workshop (venue Bonn);

Two consultation rounds via correspondence on drafts of the evaluation document;

Three drafts of the evaluation document (two for consultation and one final).

Administration

The evaluation process will be administered by the UNEP/AEWA Secretariat. The UNEP/AEWA Secretariat will outsource the compilation of the costs and benefits analysis, as well as the facilitation of the Working Group workshop and preparatory work.

Timeline

December 2019 - July 2020

Approval of the concept note by the Standing Committee. The UNEP/AEWA Secretariat will proceed with convening the Working Group, developing its Terms of Reference (to be submitted for review and approval by correspondence) and fundraising for the evaluation process. Once funding has been secured, the UNEP/AEWA Secretariat will organise the Working Group workshop, as well as recruit the relevant consultant.

September 2020

The evaluation process will be formally launched through a Working Group workshop planned to take place in Bonn in September 2020. This workshop will be moderated by a facilitator identified by the UNEP/AEWA Secretariat. In advance of the workshop, the facilitator will do preparatory work and circulate preliminary information and documents to the members of the Working Group.

October - November 2020

Following the workshop, the draft evaluation document will be compiled by the consultant under the supervision of the UNEP/AEWA Secretariat.

December 2020 - January 2021

The first draft of the Strategic Plan will be circulated to the Working Group for consultation.

February 2021

Following the feedback received from the Working Group, the second draft of the evaluation will be produced.

March 2021 – April 2021

The second draft of the evaluation will be translated into French and circulated to all AEWA Parties for review and consultation.

May 2021

The final draft evaluation will be produced following the feedback received from the AEWA Parties.

June 2021

The final draft will be submitted to the UNEP/AEWA Secretariat. This draft will be forwarded for approval to MOP8 in October 2021.

Language

The working language of the evaluation process will be English. The evaluation document will be translated into French at the stage of the second draft for circulation to all AEWA Parties.

Resources

There is no funding available in the Agreement's core budget for this process. Thus its implementation is conditional to the provision of voluntary contributions by the AEWAs Parties. The UNEP/AEWA Secretariat will send out a funding request through a notification to the Parties. The preliminary estimated budget for the entire evaluation development process is 38,000 EUR.

Financial support for participation in the workshop will be provided to one representative per Party eligible to receive such support in accordance with the rules approved by the MOP.