**PRELIMINARY ANNOTATED AGENDA**

**Dates:** Wednesday, 13 September 2023 to Friday, 15 September 2023

**Venue:** Maun, Botswana

**Host:** Department of Wildlife and National Parks (DWNP), Botswana

**Organiser:** UNEP/AEWA Secretariat

**Chair:** to be elected during the meeting

**Meeting Documents:**

The following working documents will be made available to you for review in advance of the meeting   
(non-exclusive):

* Preliminary Annotated Agenda (Doc. AEWA/SE IWG 1.2)
* Draft Terms of Reference for the Working Group (Doc. AEWA/SE IWG 1.3)

The following information documents will be made available to you on the [meeting webpage](https://www.unep-aewa.org/en/meeting/1st-meeting-aewa-slaty-egret-international-working-group) in due course (non-exclusive):

* AEWA International Single Species Action Plan for the Conservation of the Slaty Egret   
  (Doc. AEWA/SE IWG1 Inf.1)
* Participant Information Sheet (Doc. AEWA/SE IWG1 Inf.2)
* Preliminary List of Participants (Doc. AEWA/SE IWG1 Inf.3)

**Main Objectives:**

* Elect a Chair country for the Slaty Egret International Working Group (SE IWG)
* Adopt the Terms of Reference for the Working Group
* Clarify Working Group’s reporting practices
* Clarify Working Group’s operational budget matters
* Receive reports from the Range States on the status of the species, the pressures, and threats and the

implementation of the Slaty Egret International Single Species Action Plan (SE ISSAP)

* Develop and agree on an implementation plan on the basis of the SE ISSAP
* Discuss funding opportunities for urgent conservation actions in line with the agreed implementation

plan.

**Meeting language:** Meeting documents will be provided in English and the meeting language will also be English.

**Meeting Schedule**

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| **WEDNESDAY, 13th SEPTEMBER 2023** | | | | |
| **Time** | **Item** | **Document** | **Remarks** | **[Lead]** |
| 08.00 | Registration | -- | *--* | Secretariat |
| 09:00 | Welcome and Introduction | -- | *--* | Host  Secretariat |
| 09:10 | Adoption of the agenda | AEWA/SE IWG 1.2 | -- | Secretariat |
| 09:20 | Introduction of attendees | -- | Tour du table | Secretariat |
| 09:45 | Confirmation of observers | -- | Presentation and confirmation of observer organisations. | Secretariat |
| 09:50 | Election of a Chair Country for the SE IWG | -- | Nomination and election of a chair | Secretariat |
| 09:55 | Working Group Terms of Reference and coordination arrangements | AEWA/SE IWG 1.3 | Presentation, discussion and adoption | Chair Secretariat |
| 10:15 | Slaty Egret status – general overview | -- | Presentation on the status of the species as background to country reports | IWG Coordinator |
| 10.45 | *Coffee Break* | | | |
|  | *Country reports Chair/IWG Coordinator* | | | |
| 11:15 | Angola – country report with 5 mins for questions | -- | Presentation | [AGO] |
| 11.35 | Zambia – country report with 5 mins for questions | -- | Presentation | [ZMB] |
| 12.00 | Zimbabwe – country report with 5 mins for questions | -- | Presentation | [ZWE] |
| 12:30 | *Lunch Break* | | | |
| 14.30 | South Africa – country report with 5 mins for questions | -- | Presentation | [ZAF] |
| 14.55 | Namibia – country report with 5 mins for questions | -- | Presentation | [NAM] |
| 15.20 | Botswana – country report with 5 mins for questions | -- | Presentation | [BWA] |
| 15.45 | Workflow for developing the Implementation Plan | -- | Introduction | Secretariat |
| 16.00 | *Coffee Break* | | | |
| 16.30 | Implementation Plan development –identification of priority activities, timeframes and responsibilities | AEWA/SE IWG1 Inf.1 | Facilitated session | Secretariat |
| 18.00 | *End of day 1; summary and announcements* | | | |

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| **THURSDAY, 14th SEPTEMBER 2023** | | | | |
| **Time** | **Item** | **Document** | **Remarks** | **[Lead]** |
| 09:00 | Welcome back and introduction to day 2 | -- | -- | Chair Secretariat |
| 09.05 | Implementation Plan development –identification of priority activities, timeframes and responsibilities (*cont.*) | -- | Facilitated session | Secretariat |
| 11.00 | *Coffee break* | | | |
| 11.30 | Implementation Plan development –identification of priority activities, timeframes and responsibilities (*cont.*) | -- | Facilitated session | Secretariat |
| 12.30 | *Lunch Break* | | | |
| 14.00 | Implementation Plan development –identification of priority activities, timeframes and responsibilities (*cont.*) | -- | Facilitated session | Secretariat |
| 16.00 | *Coffee Break* | | | |
| 16.30 | Funding for delivering on the Implementation Plan | -- | Discussion | Chair Secretariat |
| 17.00 | National reporting and national coordination of implementation | -- | Clarify reporting format, practices, timelines, coordination mechanism | Chair Secretariat |
| 17.30 | Dates and venue of the next meeting | -- | Discussion, incl. potential hosts (and funders) for such a meeting. | Chair |
| 17:45 | Summary and next steps | -- | -- | Chair  Secretariat |
| 18.00 | *Closure of the meeting* | | | |

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| **FRIDAY, 15th SEPTEMBER 2023** | | | | |
| **Time** | **Item** | **Document** | **Remarks** | **[Lead]** |
| *tbc* | Field trip to Okavango Delta (Moremi Game Reserve): visiting Slaty Egret sites, showcase of species habitats and relevant conservation issues | | | DWNP and BirdLife Botswana |