FACT SHEET

Meeting date and venue

The meeting will be held from Wednesday 17th to Friday 19th August 2022 at Historisch Ökologische Bildungsstätte (HÖB), Papenburg, Germany. HÖB is an environmental education facility in the Federal State of Lower Saxony.

HÖB is located on the eastern edge of Papenburg, a city at the lower course of the river Ems around 10 miles east from the Dutch-German border.

Meeting Contact Numbers

In case of any questions or if you require assistance, please contact Heinz Düttmann from the Ministry of Environment of the Federal State of Lower Saxony on +49 511 120 3538 (email: Heinz.Duettmann@mu.niedersachsen.de), Daniel Brown from RSPB on +44 775 293 7281 (email: Daniel.Brown@rspb.org.uk) or Erik Kleyheeg from Sovon on +31 683482720 (email: Erik.Kleyheeg@sovon.nl).

Accommodation

60 rooms have been provisionally reserved at HÖB. Heinz will deal with all the bookings at HÖB.

It is important you notify Heinz whether you intend to stay at HÖB or seek accommodation elsewhere as soon as possible. If you do decide to stay at HÖB please also state which nights you need a room. HÖB is keeping 60 of their rooms for us and we do not want to reserve them if they are not being used! As the meeting ends on Friday afternoon it might be advantageous to stay a day longer until Saturday 20th August. HÖB is able to provide accommodation until the 20th August, but needs information who will use the offer. The cost of bed and full board (breakfast, lunch, diner) per night at HÖB is 82.50 € for a single room and 140.00 € for a double room. If you wish to share a double room with another participant you should send this information also to Heinz. Please note that all bookings need to be made through Heinz.

Rooms for funded delegates will automatically be reserved at HÖB.

The full address is:

Historisch Ökologische Bildungsstätte
Spillmannsweg 30
26871 Papenburg
Germany

The telephone number for HÖB is +49 4961 97880 and it can also be contacted via email at info@hoeb.de. The website is https://www.hoeb.de

If you choose not to stay at HÖB or would like to arrive one day earlier (16th August) you should contact one of the following two hotels which are located in a distance of ca. 1.2 km to HÖB:
a) Hotel Hilling
   Mittelkanal links 94
   26871 Papenburg
   info@hotel-hilling.de
   Tel. 0049 4961 - 9776-0
   Fax 0049 4961 - 9776-55
   Data for navigation:
   N 53.078608 | E 7.438605

b) FFE-Hotel Engeln
   Mittelkanal Rechts 97
   26871 Papenburg
   Telefon: 0049 4961 - 89 90
   E-Mail: engeln@ffe-hotels.com

Map of Papenburg including HÖB and the aforementioned hotels.

Arrival at the airport and transportation to HÖB (Papenburg)

The nearest airports are located in Bremen, Münster/Osnabrück and Amsterdam/Schiphol. Thus there are different options to get to HÖB in Papenburg. With regard to the airports of Bremen and Münster/Osnabrück you find the following link of Deutsche Bahn (DB Bahn) on the homepage of HÖB.

https://www.hoeb.de/kontakt-anreise-version-2/
Via this link you can also get all connections from Bremen airport (Flughafen-Süd, Bremen) to Papenburg station (Papenburg (Ems)) as well as from Münster/Osnabrück airport to Papenburg station (Papenburg (Ems)).

Please note that people traveling to or from Schiphol Airport may experience long cues or issues with luggage due to a shortage of staff. We advice people travelling via Schiphol to bring only carry-on luggage if possible and to take into account possible delays. Contact Erik for any specific questions.

Please note that depending on arrival at Papenburg station, we will arrange a shuttle service to HÖB and back. Please pass on your travel details to Heinz as soon as you have booked your flight or train tickets!

Option 1 – Shuttle transport from Airport Amsterdam / Schiphol to Papenburg
Since most of the participants arrive at Schiphol airport, a shuttle transport is organized from Schiphol Airport to Papenburg which starts at 09:30 CET at 17th August. We will gather at the meeting point in the Arrivals terminal (see photo). Our colleague Marwa Kavelaars will be there waiting for you. From there, we will walk to the bus. The expected arrival time at Papenburg is around 13:30 CET. At the end of the meeting (19th August) the shuttle bus leaves Papenburg at 13:00 CET at HÖB and arrives at Schiphol at around 17:00 CET. If you miss the shuttle bus, please see option 4 for an alternative.

If you travel via Schiphol and you need to contact us on the morning of August 17th, please call: Dan (+44 775 293 7281) or Marwa (+31 682493794).

Option 2 – Airport Bremen to Papenburg
- From the airport you take a tram (number: STR 6) to Bremen central station (Bremen Hauptbahnhof). From the tram station it takes ca. 7 min. of walking to get to the central railway station in Bremen.
- Depending on departure there are several train connections from here to Leer station (e.g. RE 1, RE 56, IC 2436).
- From Leer station you have to walk ca. 5 min to the Central bus station (ZOB) from where you take the bus number 600 to Papenburg station (Bahnhof, Papenburg). A timetable for the departure of the bus from Leer to Papenburg can be found here https://www.leda-gruppe.de/wp-content/uploads/2020/08/FP600-Leer-Papenburg-ab-01.09.20.pdf

There is a regular bus connection from Leer to Papenburg once per hour. The whole trip from Airport Bremen to Papenburg station takes ca. 2:45 h.

Option 3 – Airport Münster/Osnabrück to Papenburg
• There are just a few airlines flying directly to Münster/Osnabrück. Thus airport Münster/Osnabrück is mainly reached by domestic flights within Germany, predominantly via Frankfurt airport.

• From airport Münster/Osnabrück bus S50 departs to Münster central station from the bus platform FMO Bussteig 1/A, Greven once per hour.

A timetable for this bus connection to Münster station can be found here: https://www.fmo.de/fileadmin/fmo/media/user_upload/pdf/FahrplanRVM_1617.pdf

• From Münster station you have regular train connections to Papenburg station via Westfalen-Bahn (WFB) once per hour.

The whole trip from Airport Osnabrück/Münster to Papenburg station takes ca. 2:40 h.

**Option 4 – Airport Schiphol/Amsterdam to Papenburg**

In case you miss the shuttle bus from Schiphol to Papenburg at the 17th August you have the following option to get to Papenburg via train and bus:

• Take the train IC 733 from platform 1-2 at Airport Schiphol to Groningen at 10:05 CET. This train arrives at Groningen station at 12:12 CET at platform 3b.

• Go to Groningen CS Hoofdstation (distance ca. 200 m) where bus 653 departs at 12:30 CET. This bus goes to Leer/Ostfriesland and arrives at Leer ZOB/Bahnhof at 13:25 CET.

• From ZOB/Bahnhof it takes ca. 5 min to reach the station (Leer Bahnhof) where you take the train WFB RE15 (90285) to Münster which departs at 14:09 CET. This train arrives at Papenburg at 14:18 CET.

**Visas**

All registered meeting participants requiring visas have been provided with personal invitation letters as well as verbal notes to support their visa applications. Please note it is absolutely necessary that you obtain your visa before travelling to Germany.

**Meals**

Accommodation at HÖB includes full catering over the three days of the joint workshop. The meals include breakfast, lunch and diner (see programme for times). These meals are served in the canteen of the HÖB. Additionally, complimentary refreshments will be provided during the mid-morning and mid-afternoon coffee breaks.

For participants arriving in Papenburg already on Tuesday 16th of August, local dinner options include the above mentioned Hilling-Hotel as well as further restaurants located between Hilling hotel and HÖB at Splitting street.

**Currency**

The currency in Germany is the Euro.

**Internet**

Wireless internet will be available (free of charge) throughout the venue for the duration of the meeting.

**Electricity and water**

Electrical sockets (outlets) used in Germany are types F and C. They usually supply electricity at between 220
and 240 volts AC.

Tap water in Germany is of high quality and safe to drink.

**Emergency telephone numbers**

The emergency number for ambulance and fire brigade is (+49) **112**
The emergency number for the police is (+49) **110**.

**Documents and WiFi**

Documents will be available for download from the AEWA website as they are ready. HÖB will offer WiFi free of charge during the meeting for all participants. A printing service is also available.

**Overview of Papenburg**

Papenburg is a city in the district of Emsland, Lower Saxony, Germany, with around 38,000 people. It is situated at the lower course of the river Ems not far away from the Dollart, a bay in the Waddensea between Northern Netherlands and Germany. Papenburg is known for its large shipyard, the Meyer-Werft, which specializes in building cruise liners.

Papenburg has been founded in 1630 as a settlement in a fen-surrounded region. Colonization took place by building of canals on which peat was transported to coastal villages via the river Ems. The canals still shape the cityscape.

The Dollart is part of the Nationalpark Niedersächsisches Wattenmeer. It is famous for its diversity in breeding and migrating birds.

**Postal and bank facilities**

There are ATMs in Papenburg and a local post office.

**DISCLAIMER**

The organizing institutions disclaim all responsibility for medical, accident and travel insurance, compensation for death or disability compensation, loss of or damage to personal property and any other loss that may be incurred during travel time or the duration of the meetings. In this context, it is strongly recommended that all meeting participants secure international medical and travel insurance for the period of travel and the duration of the meeting, prior to their departure.