AEWA African Regional Preparatory Meeting for MOP7
Réunion régionale préparatoire africaine pour la MOP7 de l’AEWA
12 – 14 September / septembre 2018

AEWA Meeting of the Parties
Related Timelines and Structure
How Soon should you start preparing for an AEWA MOP?
AEWA MOP: Document-Related Deadlines

<table>
<thead>
<tr>
<th>12 Months before MOP</th>
<th>AEWA Secretariat to notify CPs of MOP date, venue, draft agenda &amp; deadlines for submission of proposals (<em>November 2017</em>)</th>
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<tr>
<td>180 days before MOP</td>
<td>CPs submit National Reports for the given MOP – Resolution 6.14. 7 June 2018 for MOP7 but extended to 23 July 2018</td>
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| 150 days before MOP  | - *CP Only* submit to Secretariat texts on proposals for amendment of the Agreement and reasons for this – *Article X of the Agreement*;  
- Secretariat transmits these to the CPs for comments |
| 60 days before MOP   | - CPs communicate to Secretariat comments on proposals for amendments;  
- Secretariat distributes to CPs all comments submitted by the 60-day deadline  
- Secretariat distributes to CPs the official documents of the MOP and proposals submitted for MOP consideration, in English and French – Article VIII & Rule (5 October 2018 for MOP7)  
- CPs can submit draft resolutions and other proposals |
AEWA MOP: Logistical Preparation

1 Year before MOP

**Funding**
- Check eligibility
- Apply Early (Funding is limited!)

**Registration**
- Constitute national delegation on time (incl. AEWA NFP)
- Pre-register your delegation by the deadline

**Visa**
- Check visa requirements

**Accommodation**
- Sponsored delegates – travel organised by Secretariat / DSA
- Non sponsored delegates: Organize your travel & subsistence

**Credentials**
- Obtain credentials on time for full participation (voting)
- Submit originals to Secretariat at start of meeting

6 months before MOP
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Structure of the AEWA MOP

• **Meeting Committee:** Chaired by the President. Meets daily & advises the President

• **Credentials Committee:** MOP elects the Committee Chair. Examines submitted credentials & reports to MOP for approval

• **Sessional Working Groups:** WG Chairs elected by MOP. WGs meet to discuss assigned MOP documents & draft resolutions & report recommendations to plenary for decisions
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AEWA MOP Officers

President
- Elected at start of 1st MOP session based on proposals from the Meeting Committee;
- Elected from among Party representatives present at MOP;
- Priority given to nominees from the MOP host country;
- President is under the authority of the MOP (cannot represent his Party);
- Declares opening and closure of MOP/sessions and presides over them;
- Accords right to speak & limits No. of speakers or speaking time/frequency;
- Ensures observance of MOP Rules of Procedure;
- Puts questions to vote and announces decisions.

Vice President
- One or More VPs elected at 1st MOP Session
- Designated by MOP President to act on his behalf in case of temporary absence
- Same powers and duties as President when on duty

AEWA Secretariat
- Assists and support the meeting committee
- Head of Secretariat (or his representative) shall be Secretary of the MOP & provides and directs staff as required by the MOP
- Arranges for: interpretation, document processing, publish & circulate official MOP documents & arrange for their custody & preservation, Audio recording of MOP, draft MOP report
Thank You!
NGIYABONGA