



## 6<sup>th</sup> SESSION OF THE MEETING OF THE PARTIES

9-14 November 2015, Bonn, Germany

*“Making flyway conservation happen”*

### PRACTICAL INFORMATION FOR PARTICIPANTS

Contact Information / Organisation Team.....	2
Meeting Preparation .....	2
Hotel Accommodation .....	2
Daily Subsistence Allowance (DSA).....	2
Travel to Bonn .....	2
Visas.....	4
Meeting Information.....	4
Meeting Venue.....	4
Registration .....	6
Meals.....	6
Internet .....	6
Meeting Documents .....	6
Working Languages of the Meeting.....	7
Daily Reporting Coverage of the Meeting .....	7
Excursions.....	7
General Information .....	7
Weather .....	7
Currency.....	7
Voltage and Type of Pins.....	7
Time Zone .....	8
Information on Bonn.....	8
Useful Telephone Numbers.....	8
Security Requirements at UN Campus Bonn .....	9
Annex 1 – Visa Information .....	10
Annex 2 - Checklist.....	11

Welcome to the 6<sup>th</sup> Session of the Meeting of the Parties to AEWA. The following document provides you with practical information regarding your participation in the AEWA MOP6. Should you require further information assistance of any kind, please do not hesitate to contact the Secretariat at [aewa.mop6@unep-aewa.org](mailto:aewa.mop6@unep-aewa.org).

## Contact Information / Organisation Team

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## Meeting Preparation

### Hotel Accommodation

**All delegates (sponsored and self-sponsored) are required to make their own hotel arrangements for the duration of the meeting.** The Secretariat has blocked rooms at a number of hotels in Bonn and its suburb Bonn-Bad Godesberg. You can book your hotel room through a centralized booking system, by using the following link:

<http://www.bonn-region.de/events/aewa-2015.html>

The Secretariat has negotiated reduced room rates at the specified hotels<sup>1</sup>. Please book your room **before 30 September 2015** to be able to take advantage of the reduced rates. After this date you can still book rooms through the above link but at the standard rates offered by the hotels.

**Important:** When booking your hotel room through the above link, you will receive a **FREE** ticket for local transportation (bus, tram, regional train), also including the airport shuttle bus (SB60), which takes you from Cologne/Bonn airport to Bonn Central Station. Please make sure to print your ticket before coming to Bonn in order to be able to use it upon your arrival.

**Please note** that as of 1 July 2015, an overnight stay tax of 5% on the room accommodation rate, established by the City of Bonn, came into force. All travellers staying at hotels in Bonn are obliged to pay this tax **in addition** to the room rate, **with the exception of those visiting Bonn for business purposes**. In order to avoid having to pay the additional tax, please bring along your **official MOP6 invitation letter**, as well as the **email confirmation** of your registration and show these documents when you check in to your hotel.

### Daily Subsistence Allowance (DSA)

The DSA will be handed out to sponsored delegates on the first day of the meeting, 9 November 2015.

### Travel to Bonn

Bonn is located approximately 20 minutes car journey south of Cologne (Köln) and two hours north-west of Frankfurt/Main and can be reached from three airports, Cologne/Bonn Airport, Düsseldorf Airport and Frankfurt International Airport.

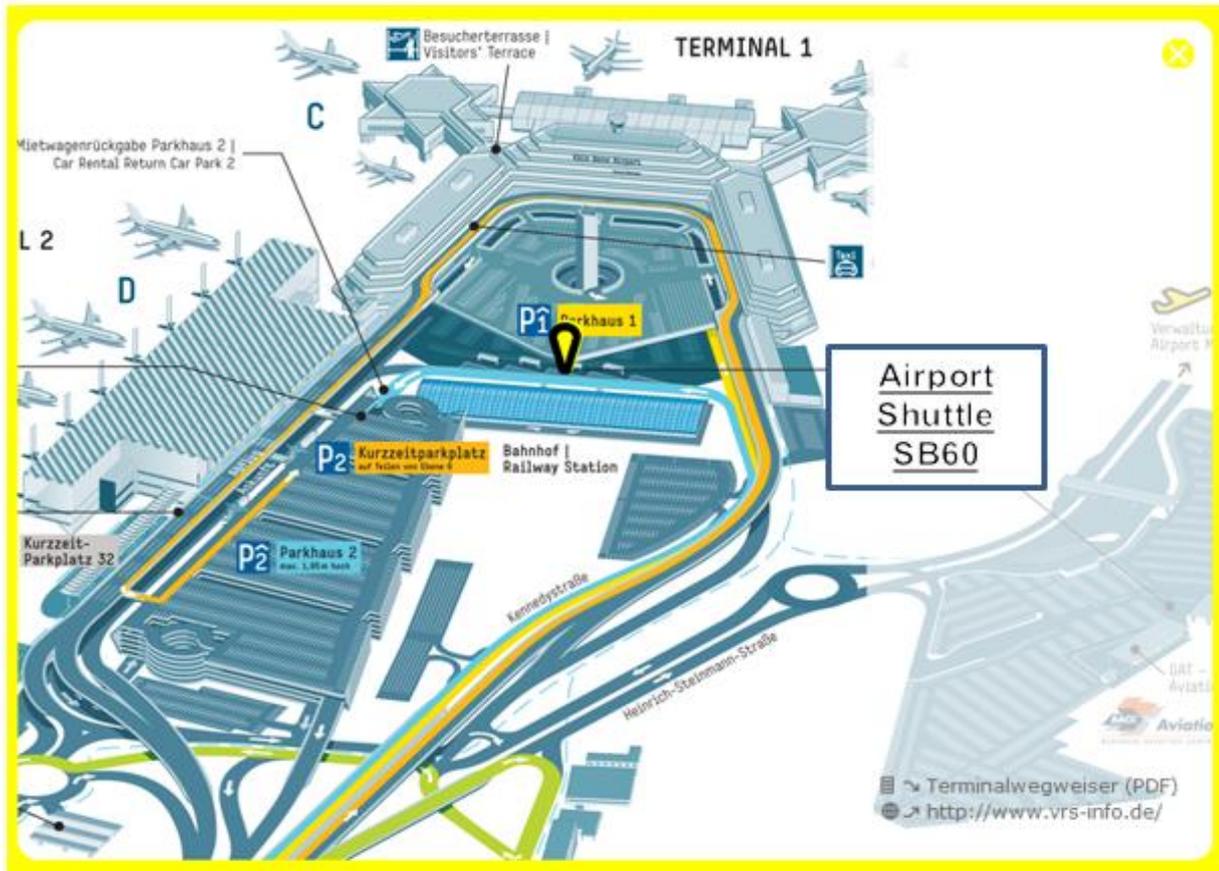
#### Cologne/ Bonn Airport (CGN)

Delegates arriving at Cologne/Bonn Airport can travel to Bonn city centre by **taxi** (the fare from the airport to the city centre is approximately € 45.00), or by **bus** (SB 60), departing from the bus stop at Terminal 1 to the city centre (final stop "Hauptbahnhof", main railway station) costing about € 7.90 (free for holders of the local

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<sup>1</sup> Please note that there are two **hotels by the name of Hotel Eden**; one located in Bonn city centre and one in the suburb of Bonn Bad-Godesberg.

transport ticket issued if your hotel room has been booked through our booking system, see above). Please see the following map for directions to the bus stop:



For more information on Cologne/Bonn airport, visit [www.airport-cgn.de](http://www.airport-cgn.de)

#### Düsseldorf Airport (DUS)

If arriving at Düsseldorf Airport, take the airport train (called “sky train”) to the train station Düsseldorf Flughafen (about 10 minutes). From here, there are direct trains to Bonn Central Station (“Hauptbahnhof” /“Hbf”) (RE5; direction → Koblenz Hbf), which run hourly and take about 66 minutes. A one-way ticket costs € 17.30 (2nd class).

For more information on Düsseldorf Airport, visit [www.duesseldorf-international.de](http://www.duesseldorf-international.de)

#### Frankfurt International Airport (FRA)

From Frankfurt International Airport there are two train options to get to Bonn Central Train Station, by ICE high-speed train plus tram (approx. 70 minutes) or by standard IC/EC trains (approx. 100-120 minutes).

1) There is high-speed train service (ICE) between the airport and Siegburg/Bonn. Travel time is approximately 40 minutes and a ticket costs around € 61.00 (2nd class).

Departure is from the long-distance train station (Fernbahnhof) in the airport complex; the direction is Cologne. The station stop for Bonn is the town of Siegburg (Please alight at: Siegburg/Bonn). Taxis are available for approximately € 30.00 from Siegburg to Bonn. You can also catch the tram 66 from Siegburg to Bonn (ticket price € 5.00, please press 3 on the ticket machine). The tram journey takes 25 minutes.

2) A standard train service between Frankfurt International Airport and Bonn is also available (from the long - distance train station (Fernbahnhof) in the airport). Travel time is approximately 1 hour 45 minutes and a ticket costs about € 39.00 (2nd class). This trip along the Rhine River is one of the most scenic train trips in Germany and brings you directly into the city centre of Bonn.

For more information on Frankfurt International Airport visit: [www.frankfurt-airport.de](http://www.frankfurt-airport.de)

## Visas

An official letter of invitation will be sent to all participants requiring a visa to enter Germany. This can be attached to the German visa application. Visas can be obtained from your nearest German embassy or consulate. Addresses can be downloaded from the website of the [German Foreign Office](#).<sup>2</sup> See Annex 1 to find out if you need a visa for entry to Germany. Information about the visa application procedure can be obtained [here](#).<sup>3</sup> If you have any difficulties obtaining a visa, please contact the Secretariat: [aewa.mop6@unep-aewa.org](mailto:aewa.mop6@unep-aewa.org)

## Meeting Information

### Meeting Venue

The 6<sup>th</sup> Session of the Meeting of the Parties to AEWA will take place on the **UN Campus** at the **Altes Abgeordnetenhaus (AAH)**. The AAH building offers all modern meeting facilities and equipment.

Address:

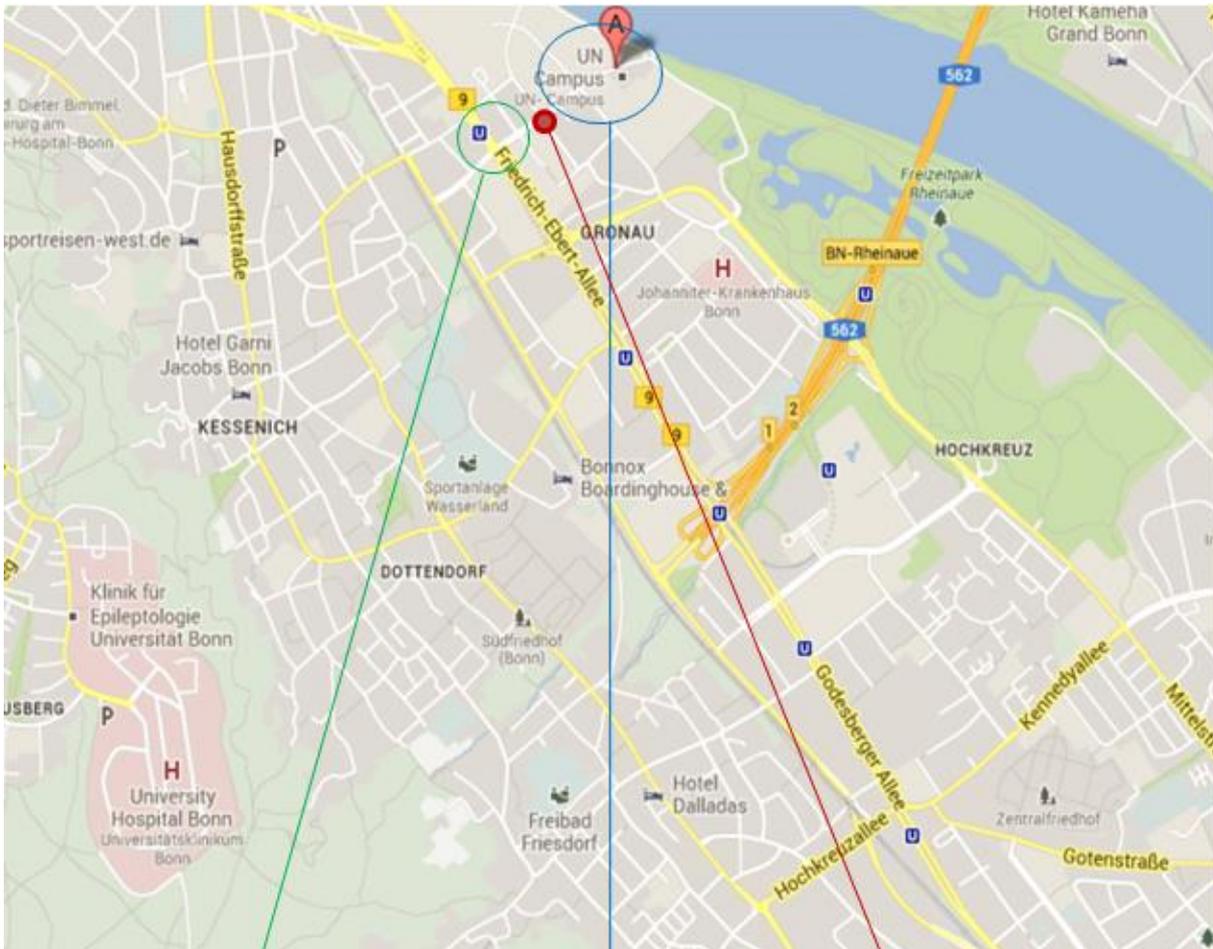
United Nations (UN) Campus  
Altes Abgeordnetenhaus (AAH)  
Rooms AAH F-030 and AAH F-U-230  
Platz der Vereinten Nationen 1  
53113 Bonn

All participants must present their passports/national ID cards at the UN security guardhouse at the main entrance when they first enter the campus.

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<sup>2</sup> German Foreign Office: [http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen\\_node.html](http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html)

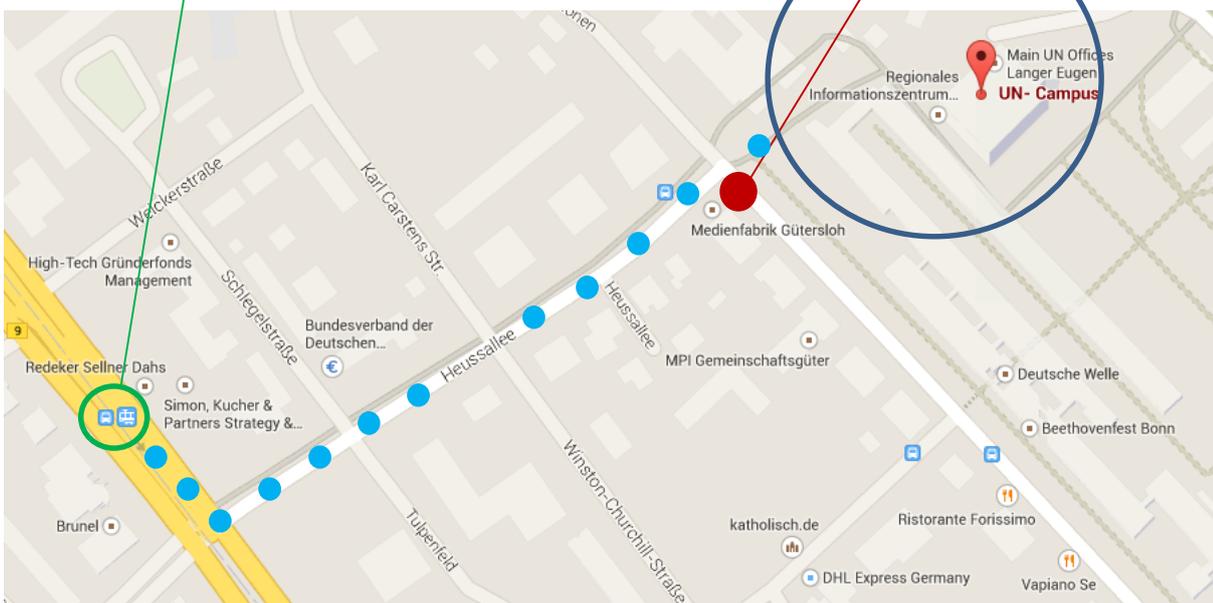
<sup>3</sup> Visa Information Sheet: <http://www.unep-aewa.org/en/document/german-federal-foreign-office-general-information-visa-application>



**Tram 63/16 or 66**  
Heussallee/Museumsmeile

**UN Campus: AHH building and UNEP/AEWA Secretariat**

**610/611 Bus stop**  
Deutsche Welle



● ● Walk to UN Campus from tram station

## How to get to the UN Campus

### By tram/underground (U-Bahn)

From Bonn central train station (Hauptbahnhof) located in the city centre, take tram 63 or 16 (direction → Bad Godesberg) or tram 66 (direction → Bad Honnef, Königswinter or Ramersdorf) to the stop “Heussallee/Museumsmeile”. [Link to timetable tram 66](#).<sup>4</sup>

From Bad Godesberg train station (Bahnhof), take tram 63/16 (direction → Hauptbahnhof) to the stop “Heussallee/Museumsmeile”. [Link to timetable tram 63 and 16](#).<sup>5</sup> Upon arrival at the stop “Heussallee/Museumsmeile”, exit the station by following the sign “UN Campus” and continue walking straight ahead for about 5 minutes and you will reach the main entrance and security guardhouse of the UN Campus.

### By bus

From Bonn city centre (Hauptbahnhof) or Bad Godesberg city centre, take Bus 610 or 611 to the stop “Deutsche Welle”. [Link to timetable bus 610](#);<sup>6</sup> [Link to timetable bus 611](#).<sup>7</sup> The main entrance/security guardhouse of the UN Campus is less than 100 meters away from the bus stop.

Tram or bus tickets can be obtained from ticket machines located in the stations and/or the buses and trams. If you are travelling in and around Bonn, press the 1b button, one-way ticket (1 trip) costs € 2.80 and a multiple ticket (4 trips) costs € 10.40 (for free if your hotel room has been booked through our booking system, see p. 2).

### By taxi:

The fare for a taxi ride to the UN Campus from Bonn city centre (Hauptbahnhof-Main station) is around €10.00. The central phone number for Bonn taxis is +49 (0)228 555 555.

## Registration

Participants are required to register and obtain identification badges which will grant them access to the meeting venue. Registration will open on **Monday, 9 November at 7am**. Kindly bring along your credential letter and personal identification for registration purposes. Participants should wear their badges at all times when on Campus.

## Meals

A designated area for MOP6 delegates will be made available in the canteen on the 29<sup>th</sup> Floor of the Langer Eugen building on the UN Campus, where lunches will be available at a cost of € 7.00 to € 9.50.

Lunch coupons will be sold at the registration desk and have to be purchased **for the whole week in advance**.

Furthermore, lunch packages consisting of one sandwich and one drink or one piece of fruit will be sold at the AAH building at € 2.50 on each of the meeting days.

## Internet

WiFi will be provided free of charge in the meeting rooms and for the duration of the meeting.

## Meeting Documents

Working and information documents for the meeting will be made available at <http://www.unep-aewa.org/meeting/6th-meeting-parties-aewa-0>. Please note that only hard copies of revised and final draft resolutions will only be made available during the meeting. All other documents will be available online.

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<sup>4</sup> Time table tram line 66: [http://www.vrsinfo.de/fileadmin/Dateien/minis/s\\_Linie\\_66.pdf](http://www.vrsinfo.de/fileadmin/Dateien/minis/s_Linie_66.pdf)

<sup>5</sup> Time table tram lines 63 and 16: [http://www.vrsinfo.de/fileadmin/Dateien/minis/s\\_Linie\\_63\\_16.pdf](http://www.vrsinfo.de/fileadmin/Dateien/minis/s_Linie_63_16.pdf)

<sup>6</sup> Time table bus line 610: [http://www.vrsinfo.de/fileadmin/Dateien/minis/b\\_Linie\\_610.pdf](http://www.vrsinfo.de/fileadmin/Dateien/minis/b_Linie_610.pdf)

<sup>7</sup> Time table bus line 611: [http://www.vrsinfo.de/fileadmin/Dateien/minis/b\\_Linie\\_611.pdf](http://www.vrsinfo.de/fileadmin/Dateien/minis/b_Linie_611.pdf)

## Working Languages of the Meeting

The meeting will be conducted in English and French. Simultaneous interpretation will be available during the plenary and official working group sessions.

## Daily Reporting Coverage of the Meeting

Daily coverage of the meeting will be provided by the International Institute for Sustainable Development (IISD) Reporting Services through its Earth Negotiations Bulletin (ENB), available at <http://www.iisd.ca/>

## Excursions

Day 5 of the meeting, Friday, 13 November, has been designated as an excursion day. To give MOP6 participants the opportunity to explore the city of Bonn or its surroundings, the Secretariat offers two different excursions:

### 1. Guided walks through Bonn city centre:

During a 2-hour guided walking tour, delegates will have the opportunity to explore Bonn's picturesque city centre and stop at the most important sites including the birthplace of famous German composer Ludwig van Beethoven and the historic marketplace. Tours are available in English in French and start at 10.30am.

### 2. Excursion to the Ramsar Site / IBA / SPA "Unterer Niederrhein"

This one day excursion, organized by the German Federal Ministry for the Environment, Nature Conservation, Building and Nuclear Safety, offers participants the opportunity to visit the protected wetland site "Krickenbecker Seen" and the Ramsar site "Unterer Niederrhein". Located close to the Dutch border, "Unterer Niederrhein" is an important site for geese, since large populations overwinter in the area. This full-day excursion is scheduled to start at 8.15 a.m.

**At the registration desk, participants will be asked to choose which of the excursions they would like to take part in.**

## General Information

### Weather

The month of November is characterized by relatively low daily temperatures and a high possibility of rain. It is advisable to bring a warm coat and a rain jacket. For up-to-date information, please refer to <http://www.weather24.com/Bonn/Germany/DE0001330>

### Currency

Germany's currency is the Euro (€). As of 28 August 2015, the exchange rate was €0.88 for 1 USD. Credit cards are accepted in hotels and in most restaurants in Bonn, but not in all shops. Please remember to bring enough cash with you. Money can be exchanged at the airport, at the train station and at various banks in the centre of Bonn.

### Voltage and Type of Pins

In Germany, the electrical plug/ outlet and voltage operates on **220 volts, 50 Hz**, with round-prong European-style plugs that fit into recessed wall sockets/ points. Many appliances with their own power adapters (such as laptop computers and digital cameras) can be plugged into either 110-120 volt or 220-240 volt sockets/points and will adapt to the voltage automatically.



## **Time Zone**

Germany is in the Central European Time zone - GMT +1 hour.

## **Information on Bonn**

Bonn is located in the centre of Europe, in the Rhineland, on the Rhine River. For information on Bonn and the region please refer to: <http://www.bonn-region.de/en/>

## **Useful Telephone Numbers**

Country dialling code: +49

City dialling code: (0)228

Emergency and Fire Brigade: 112

Police: 110

Bonn-based doctors:

Dr. Claudia Beohnke (speaks English and French)

Bonner Talweg 62

53113 Bonn

Tel.: (0228) 220427

Dr. Radloff (speaks English and French)

Plittersdorfer Strasse 210

53173 Bonn-Plittersdorf

Tel.: (0228) 357 181

## Security Requirements at UN Campus Bonn

Please note the standard security requirements that you need to be familiar with when you visit the UN Campus in Bonn:

- All participants must present their passports/national ID cards at the UN security guardhouse at the main entrance when they first enter the campus.
- Participants should arrive at the entrance of the building half an hour earlier in order to ensure that there is enough time to deal with the last minute changes if there are any.
- Please report any loss of conference ID badge to the conference organiser and security staff for corrective action regarding the access.
- No friends or family members may enter the premises unless they are meeting participants.
- Participants should not use the facilities of other offices on the conference floors.
- Smoking is only allowed outside the building in separate smoking areas.
- Participants should not leave their personal items of value unattended.

## Annex 1 – Visa Information

### Nationalities that require visas

Afghanistan, Algeria, Angola, Armenia, Azerbaijan, Bahrain, Bangladesh, Belarus, Belize, Benin, Bhutan, Bolivia, Botswana, Burkina Faso, Burundi, Cambodia, Cameroon, Cape Verde, Central African Republic, Chad, People's Republic of China, Colombia, Comoros, Côte d'Ivoire (Ivory Coast), Cuba, Democratic People's Republic, Democratic Republic of the Congo, Djibouti, Dominica, Dominican Republic, Ecuador, Egypt, Equatorial Guinea, Eritrea, Ethiopia, Fiji, Gabon, Gambia, Georgia, Ghana, Grenada, Guinea, Guinea - Bissau, Guyana, Haiti, India, Indonesia, Iran, Iraq, Jamaica, Jordan, Kazakhstan, Kenya, Kiribati, Kosovo, Kuwait, Kyrgyzstan, Laos, Lebanon, Lesotho, Liberia, Libya, Madagascar, Malawi, Maldives, Mali, Marshall Islands, Mauritania, Micronesia, Mongolia, Montserrat, Morocco, Mozambique, Myanmar (Burma), Namibia, Nauru, Nepal, Niger, Nigeria, Oman, Pakistan, Palau, Palestinian territories, Papua New Guinea, Peru, Philippines, Qatar, Republic of the Congo, Russian Federation, Rwanda, Saint Lucia, Saint Vincent and the Grenadines, Samoa, São Tomé and Príncipe, Saudi Arabia, Senegal, Sierra Leone, Solomon Islands, Somalia, South Africa, South Sudan, Sri Lanka, Sudan, Suriname, Swaziland, Syria, Tajikistan, Tanzania, Thailand, Timor - Leste (East Timor), Togo, Tonga, Trinidad and Tobago, Tunisia, Turkey, Turkmenistan, Tuvalu, Uganda, Ukraine, United Arab Emirates, Uzbekistan, Vanuatu, Viet Nam, White Russia, Yemen, Zambia, and Zimbabwe.

### Nationalities / Territories that do not require visas

Albania (5), Andorra (4), Antigua and Barbuda, Argentina, Austria (2), Australia (including the Cocos Islands, Norfolk Island, Christmas Island) (3), Bahamas, Barbados, Belgium (2), Bosnia and Herzegovina (5), Brazil (4), Brunei Darussalam, Bulgaria (2), Canada (3), Chile, Costa Rica, Croatia, Cyprus (2), Czech Republic (2), Denmark (2), El Salvador (4), Estonia (2), Finland (2), France (2) (including French Guiana, French Polynesia, Guadeloupe, Martinique, New Caledonia, Réunion, St Pierre and Miquelon), Greece (2), Guatemala, Honduras (4), Hong Kong (6), Hungary (2), Iceland (3), Ireland (2), Israel (3), Italy (2), Japan (3), Korea (Republic of Korea, South Korea) (3), Latvia (2), Liechtenstein (3), Lithuania (2), Luxembourg (2), Macao (6), Macedonia (The former Yugoslav Republic of Macedonia) (5), Malaysia, Malta (2), Mauritius, Mexico, Moldova (5), Monaco (4), Montenegro (5), Netherlands (2), New Zealand (including the Cook Islands, Niue, Tokelau) (3), Nicaragua, Norway (2), Panama, Paraguay, Poland (2), Portugal (2), Romania (2), Saint Kitts and Nevis, San Marino (4), Serbia (8), Seychelles, Singapore, Slovak Republic (2), Slovenia (2), Spain (2) (including Spanish territories in North Africa with Ceuta and Melilla), Sweden (2), Switzerland (3), Taiwan (9), United Kingdom of Great Britain and Northern Ireland (2), (7), United States of America (including Virgin Islands of the United States, American Samoa, Guam, Puerto Rico) (3), Uruguay, Vatican City, and Venezuela.

1. Persons who do not require a visa to enter Germany may not remain on German territory for more than 90 days in any six month period or take up gainful employment during this period.
2. Nationals of these states are not subject to the restrictions specified in (1) above.
3. Residence permits (also for stays of more than 3 months) may be applied for after entering Germany without a visa.
4. (3) also applies provided gainful employment is not taken up.
5. The visa waiver applies only to holders of biometric passports.
6. The visa waiver applies to holders of Special Administrative Region (SAR) passports.
7. The visa waiver also applies to British Nationals (Overseas).
8. The visa waiver applies only to holders of biometric passports (excluding holders of Serbian passports issued by the Serbian Coordination Directorate (in Serbian: Koordinaciona uprava))

## **Annex 2 - Checklist**

Please do not forget to:

- ✓ Make your own hotel booking (see p. 2)
- ✓ Bring a print-out of your free ticket for local transportation (if hotel booked through our booking system, see p. 2)
- ✓ Bring your official MOP6 invitation letter and a print-out of your registration confirmation (see p. 2)
- ✓ Bring sufficient cash to purchase lunch coupons during registration (if applicable, see p. 6)
- ✓ Bring your original credentials