

## SECOND MEETING OF THE STANDING COMMITTEE

24 - 25 November 2003, Bonn, Germany

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### FACT SHEET

#### **I. Meeting Venue**

The meeting will take place at the Federal Environment Ministry (Bundesministerium für Umwelt, Naturschutz und Reaktorsicherheit (BMU)) in Bonn. See the attached map.

A post office, public coin and card telephones, a cash point (EC card, credit card) and cloakroom with lockers are found on the ground floor.

The meeting room is located on the first floor and will be signposted.

#### **Address:**

**Federal Environment Ministry (Bundesministerium für Umwelt, Naturschutz und Reaktorsicherheit (BMU))**

**Robert-Schumann Platz 3**

**D-53175 Bonn**

**Germany**

**Tel: +49 (1888) 305-0; Fax: +49 (1888) 305-3225**

#### **How to get to the venue:**

The venue is accessible from the city centre by tram (U-bahn); travelling from the main railway station (Bonn Hauptbahnhof) in the city centre, take tram 66 (direction Bad Honnef) to the "Robert Schumann Platz" stop. The trip from the Hauptbahnhof in Bonn takes about 10-15 minutes. Upon arrival at Robert Schumann Platz exit the station and walk to the entrance of the green building to your left. The meeting venue is inside.

#### **How to reach the Secretariat by phone:**

During official office hours you could reach the AEWA by telephone: +49 228 815-2413. After office hours you could make contact with:

Mr Bert Lenten Tel: +49 175-5627311 (mobile phone) or

Ms Marie-Therese Kämper Tel: +49 175-5700056 (mobile phone)

#### **II. Opening**

The meeting will be opened at 09.30 on Tuesday, 2 November 2004.

#### **III. Transport**

Bonn is well connected to the rail network with a main line central train station (Bonn Hauptbahnhof). It is located approximately twenty minutes journey time south of Cologne and two hours north-west of Frankfurt/Main. There is an international airport serving Cologne/Bonn. The taxi fare from the airport to the city centre is approximately EUR 35,00, but there is also a bus service (no 670) to the city centre (opposite the main railway station (Hauptbahnhof)) costing EUR 5,00.

Delegates arriving at Frankfurt International Airport may wish to take the train to Bonn. There is high-speed train service (ICE) between the airport and Cologne. Travel time is approximately 40 minutes. Departure is from the long-distance train station (Fernbahnhof) in the airport complex. The direction is Cologne. The station stop for Bonn is the town of Siegburg. Taxis are available for approximately 30 EUR from Siegburg to the Bonn city centre and Bad Godesberg.

Normal train service between Frankfurt International Airport and Bonn is also available (from the long-distance train station (Fernbahnhof) in the airport). Travel time is approximately 1 hour 45 minutes. This trip along the Rhine River is one of the most scenic train trips in Germany and brings you directly into the city centre of Bonn and Bad Godesberg.

#### **IV. Hotel accommodation**

The Secretariat has arranged block reservations for all Standing Committee members in the Hotel EDEN. The hotel is situated in city centre of Bonn-BAD GODESBERG, close (0.3km) to the railway station (Bad Godesberg Bahnhof).

The Hotel offers the United Nations a special rate which is about 70,00 EURO per night and room. Non-sponsored delegates will be responsible for paying for their hotel accommodation and other expenses.

#### **Address:**

**Hotel EDEN**  
**Kurpark 5a**  
**53177 Bonn-Bad Godesberg**  
**Tel: +49 (0) 228-95727-0**  
**Fax: +49 (0) 228-362494**  
Internet: [www.eden-godesberg.de](http://www.eden-godesberg.de)  
E-Mail: [rezeption@eden-godesberg.de](mailto:rezeption@eden-godesberg.de)

#### **V. Daily Subsistence Allowance (sponsored delegates)**

Those delegates sponsored to attend the Standing Committee meeting can collect DSAs from the Secretariat between 14.00-17.00 hours on the first day of the meeting.

#### **VI. Travel**

Those delegates sponsored to attend the Standing Committee meeting should approach the Secretariat regarding air ticket confirmations no later than the first day of the meeting.

#### **VII. Weather**

The meeting is being held from 2-3 November, which is autumn/winter time in Bonn. The weather in Bonn at this time is cloudy, cold and sometimes it rains. The temperature will be below 10°C. So do not forget to bring your raincoat, umbrella and a pullover or other warm clothes.

#### **VIII. Currency**

Germany's currency is the Euro. As of 1 June 2003 the exchange rate was 0.846 EUR for 1 USD. Credit cards are accepted in the hotel, in most shops and in most restaurants in Bonn.

#### **IX. Visas**

An official letter of invitation has been sent to each of the participants. This can be used with your visa application to apply for a German visa. Visas can be obtained from your nearest German embassy or consulate. Please contact the Secretariat immediately if you have difficulty obtaining a visa.

#### **X. Communications**

The hotel has a modern communication system (national and international). The participants are responsible for paying their private telephone calls and faxes. The hotel fixes the prices.

## XI. Working language of the meeting

The meeting's working languages will be English and French. Interpretation for these languages and German will be provided.

## XII. Identification badges

All delegates will receive an identification badge. You are requested to wear this badge during all official functions to gain access to the venue.

## XIII. Documents

Documents will be distributed by E-Mail and can be downloaded on the Secretariat's Webpage before the meeting in English and French. Delegates are kindly reminded to please bring meeting documentation with them.

## XIV. Time zone

Germany is in the Central European Time zone.

## MAP of BONN



## Map of Bad Godesberg

