



## **THIRD MEETING OF THE STANDING COMMITTEE** *04 - 05 July 2005, Bonn, Germany*

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### **REPORT OF THE SECRETARIAT**

#### **INTRODUCTION**

In accordance with Article VIII, paragraph h of the Agreement, the Secretariat shall prepare, on an annual basis and for each ordinary session of the Meeting of the Parties, reports on the work of the Secretariat and on the implementation of the Agreement. In addition to this, the Secretariat decided to report back to each meeting of the Technical or Standing Committee. It has been agreed by both Committees that a common report will be produced for both meetings. However, it has also been agreed that, for each meeting, the report will be updated to reflect the actual situation. Depending on the intervals between these meetings, the report could differ slightly.

The current report describes the period since the 2<sup>nd</sup> Meeting of the Standing Committee, which took place from 2-3 November 2005 in Bonn, Germany.

#### **OVERVIEW OF THE ACTIVITIES OF THE AEWA SECRETARIAT**

Besides the day-to-day work consisting of responding to mail, maintenance of the AEWA network and dealing with administrative and financial matters, the Secretariat spent a lot of time on more general issues, e.g. security issues, the Secretariat's moving to the OBS building and moving to the new UN Campus in 2005. The latter is quite time-consuming. Regular meetings of the Heads of Agencies take place to discuss issues of common interest with regard to the UN campus.

This report is divided into four parts:

1. General Matters: these include administrative/ financial issues, staff, future premises, meetings, etc;
2. Information Management: this includes the Newsletter, website, etc.;
3. Cooperation with other organisations;
4. Technical and/ or Scientific Matters: these include projects that are contracted out by the Secretariat and/ or projects carried out by others in which the Secretariat is strongly involved.

The day-to-day work will not be covered in this report.

#### **1. GENERAL MATTERS**

##### **Future Premises for the Agreement Secretariat**

As reported during the StC2 meeting in 2005, all Bonn-based UN agencies, with exception of UNFCCC, will move to the new UN campus. UNFCCC will follow as soon as their building is renovated and refurbished, probably in 2006.

The CMS Secretariat has negotiated the room requirements on behalf of the 'CMS Family'. We are quite satisfied that agreement could be reached with the German Government as well as with the UN agencies on allocation of the 19<sup>th</sup> floor of the Langer Eugen building for the Agreement Secretariat. The office space available on this floor could also accommodate some expected growth of the Secretariat in the nearby future.

The Head of Agencies decided to establish a Common Information Space (CIS) at the new UN campus. The CIS should mitigate the problems Agencies are facing after the reorganisation of United Nations Information Centres (UNIC). This reorganisation has led to the closing down of the Bonn Office and the establishment of a Regional United Nations Information Centre (RUNIC) in Brussels. This means that in Bonn, there is no longer any central point that the general public could address if they have questions about the United Nations. In close cooperation with the German Government and the City of Bonn, the idea was born to establish the CIS. Meanwhile the Government of Germany has provided a JPO to run this CIS in close cooperation with an Officer of RUNIC. The latter is allowed to allocate part of his time to the UN in Bonn. On behalf of the CMS family, the AEWA Executive Secretary is a member of the CIS Steering Committee, which meets twice a year to discuss the common information needs.

Final decisions on the development of the UN campus as well as on the CIS, but also on security issues, etc., are made by the Heads of Agencies. Therefore, the Heads of Agencies meet on a regular basis. As far as possible, the Executive Secretary has participated in these meetings. The latest information is that our move to this new UN campus will take place during the first week of October 2005.

### **Agreements' Unit**

Since November 2004, the Admin Unit has been fully staffed with 5 posts financed by UNEP/ UNON paid out of the UN overhead charges. This means that we may expect an increase in services provided to the Agreements Secretariats by the CMS Admin Unit. Meanwhile, a Service Level Agreement has been concluded between CMS and the Agreements Secretariat co-located in Bonn, and its implementation started in January 2005. Later this year, the first evaluation of the services will take place.

### **Staff recruitment**

Last year was a very busy year for the Agreement Secretariat. This situation will not change in 2005. On the contrary, this is the year of the meetings. Besides the 6<sup>th</sup> meeting of the Technical Committee, the 3<sup>rd</sup> meeting of the Standing Committee as well as the 3<sup>rd</sup> session of the Meeting of the Parties will take place. Furthermore, AEWA is celebrating its 10<sup>th</sup> Anniversary, and several activities are planned to mark this. On a more general note, AEWA is becoming increasingly well known which is leading to more requests for information, support, etc. To enable the Secretariat to do this but also to draft newsletters and prepare meetings and workshops, some temporary staff has been recruited on a consultancy basis. In addition, a number of interns have joined the Secretariat.

### ***Fixed-term staff members***

The post of Executive Secretary has been reclassified and advertised in accordance with the UN Rules and Regulations. The procedures for filling the post (currently held by B. Lenten on an Acting basis) have been delayed. Now that the Executive Secretary of CMS has been confirmed in post (at the end of April 2005) it is expected that the 3 parallel vacancies in each of the co-located Agreement Secretariats in Bonn, including AEWA, will be filled on a permanent basis by August 2005.

Recruitment for the post of Associate Technical Officer (P2) as well as for the post of Administrative Assistant (G5) was finalised in mid-2004, and respectively, Mr. Sergey Dereliev (Bulgarian) and Ms. Marie-Therese Kämper (German) were recruited. The latter had already been working for the Secretariat and has continued her activities.

### Junior Professional Officer

In August 2004, information was received that the Junior Professional Officer (JPO) request for CMS as well as the one for AEWA were granted priority by the Deputy Executive Director of UNEP. Both job descriptions were forwarded by UNEP to the 13 donor countries with the request for support. In January 2005 the Government of Germany confirmed that they were prepared to fund the AEWA JPO. Interviews took place on 31 May, and it is expected that the selected candidate could enter on duty as of 1 October 2005. This person will receive an appointment for the duration of one year, with the possibility of extension. The Secretariat highly appreciated the German Government's offer to provide a JPO for the Agreement Secretariat, particularly because this person will play a key role in the implementation of the Communication Strategy. Also (s)he will be strongly involved in the African-Eurasian Flyway GEF project.

### Consultants / Interns

Also in 2004/ 2005, a number of Consultants/ Interns supported the work of the AEWA Secretariat. For a small Secretariat with just three staff members, the support of Consultants/ Interns is extremely important, particularly to delivering what the Contracting Parties expect from the Secretariat. However, Consultants and Interns come and go, and it is always sad to say goodbye after working together for a number of months. On the other hand, the Secretariat is pleased to see that working experience gained while working for the Agreement has helped them to get a 'real job' with prospects for their future career.

### **Goodbye to:**

<b>Name</b>	<b>Period</b>	<b>Activities carried out</b>
Ms. Andrea Rechel (German)	Oct. '03-March '04	As an Intern she worked on financial matters, e.g. preparing contracts.
Ms. Yuki Itakura (Japanese)	Oct '03-Oct. '04	As a Consultant, she worked on information management and preparations for the TC5 meeting.
Ms. Bianca Bauch (German)	Jan '03-Sept. '04	As an Intern and later as a Consultant, she prepared a number of scientific documents for TC5.
Ms. Ina von Frantzius (German)	Apr. '04-July '04	As a Consultant, she took care of membership development and drafted Newsletter No. 10
Mr. Tim Jansen (German)	Dec. '04-Jan. '05	As an Intern, he helped with the preparations for the Migratory Waterbird Day and with drafting documents for TC6.

### **Welcome to Catherine Lehmann**

Since 1 January, we have been happy to have Ms. Catherine Lehmann on board. Catherine has been working for CMS and EUROBATS since February 2003, and she is now joining our team on a part-time basis for one year. Being French, she is supporting the Executive Secretary in the preparations for the 3<sup>rd</sup> Meeting of the Parties to be held in Dakar, Senegal and taking care of the production of a booklet and the organisation of an exhibition for the 10<sup>th</sup> Anniversary of AEWA. With her academic background in Law she is also going to revise the Guideline on national legislation for waterbirds and their habitats.

### ***Welcome to Florian Keil***

Mr. Florian Keil (German), the designer and Webmaster of the CMS website, came on board in September 2004 to assist the AEWA Secretariat in the redesign and reorganisation of the new AEWA website. For two months, Florian worked on improving the usability and design of the AEWA website, giving it an entirely new “look” and an improved file structure and navigation. Florian brought with him many years of website design and management experience within the “CMS family” and a very international upbringing. He holds a B.A. degree in International Relations from Brown University and is currently completing his second degree (Masters) in Media Studies, Political Science and Ethnology at the University of Bonn. Later this year, he will develop an electronic Newsletter.

### ***Welcome to Ayhan Polat***

Ms. Ayhan Polat (German, originally from the Kurdish part of Turkey) joined the AEWA team as a Consultant on a part-time basis as of 1 March 2005. Ayhan will support the Secretariat, in particular with our administrative work linked to meetings of the Technical Committee, the Standing Committee and MOP3. Since 1 December 2003, Ayhan has been working part-time for the EUROBATS Secretariat, where she gained a lot of experience with administrative work for a Secretariat administered by UNEP. She combines her part-time job for AEWA with her part-time work for EUROBATS. Ayhan studied Political Science, Contemporary History and Islamic Sciences. In the course of her studies, she dealt intensively with topics such as the United Nations and the European Union, in particular the progress and setbacks of Turkey’s way into the European Union.

### ***Welcome to Dunia Sforzin***

Ms. Dunia Sforzin (German) a former Intern/ Consultant of ASCOBANS joined the AEWA team as a Consultant on a part-time basis as of 1 June 2005. Dunia will support the Technical Officer with the finalisation of some of the Conservation Guidelines. She studied Biology at the Rheinische Friedrich-Wilhelms University of Bonn. Her diploma dealt with the question about the general mechanisms in the gut development of the fruit fly *Drosophila melanogaster*. After her studies she did much internship in several NGO’s and other institutions dealing with environmental protection.

### **Finalisation of MOP2**

Both in 2004 and 2005, the Secretariat has still had to work on finalisation of MOP2 regarding documents that have been adopted. Meanwhile, the following Action Plans have published and officially launched:

- Action Plan for the Great Snipe
- Action Plan for the Black-winged Pratincole
- Action Plan for the Sociable Lapwing

The outstanding issues are the finalisation of the following guidelines:

- Guideline on avoiding the introduction of invasive species
- Guideline on National Legislation

With the limited resources, available the Secretariat hopes that it will be possible to finalise and publicise these guidelines by 2005.

### **Technical Committee meeting**

The sixth meeting of the Technical Committee (TC) took place from 8-11 May 2005 in Flic and Flac, Mauritius. The Chair of the StC attended this meeting

TC6 reviewed several draft Resolutions, which are submitted to through the StC to MOP3 for formal adoption. The Chair of the TC will give further information on the outcome of this meeting during StC3.

### **Workshop on promoting AEWA in the Russian Federation**

Although the idea still exists to organise a workshop to promote AEWA in the Russian Federation, the Secretariat lacks the resources to start organising such an event. Recently CMS has taken the initiative to

address the Government of the Russian Federation on this point.

## **2. INFORMATION MANAGEMENT**

### **Communication Strategy**

As approved by StC2 the draft Communication Strategy could be submitted to MOP3 for adoption.

Meanwhile the Secretariat continues with the existing activities regarding the exchange of information. Please find below on overview what has been done.

### **Newsletters**

The 10<sup>th</sup> issue of the AEWA Newsletter was compiled in 2004 and the beginning of 2005. This Newsletter will be published in due course. In addition to this, an electronic Newsletter (E-news) is ready and has been launched on June 2005.

### **Website**

It has been noted by the Secretariat that while the 'old Website' contained much useful information, this was not easily accessible. Mr. Florian Keil was contracted to re-design and reorganise the Website as a whole. The outcome of this is that the Website has an entirely new "look" as well as an improved file structure and navigation. The design is based on a similar one that Florian Keil developed for CMS and EUROBATS to stress that we are all part of the "CMS family". The new Website was launched on 1 March 2005.

### **DVD/ AEWA Film**

On 15 January 2004, the consortium working on the development of the AEWA DVD presented the first results of their work. In particular, the footages shot in Namibia in 2003 are very interesting, showing clearly the pressure of human activities on migratory waterbirds. The official launch of the DVD took place during a plenary session of the Global Flyway Conference. Also for 2004, the voluntary contribution of the German Government has been allocated for further development of the DVD. Due to lack of resources no funds will probably be available for 2005. The Secretariat is awaiting the start of the AEWA GEF project, for which the development of a DVD is also foreseen and that will be linked to the AEWA DVD activities.

### **Additional outreach materials**

At the end of 2004, agreement was reached with the Government of Luxembourg to support the Secretariat in designing and printing additional outreach material comprising the Accession Guide, stickers, pins, CD-ROMS and posters.

#### Accession Guide

As indicated in the draft Communication Strategy, one of the outcomes of the quick scans was that some Range States felt the need for an Accession Guide. Such a guide should contain basic information on how to accede to the Agreement. Meanwhile, the text of this guide has been drafted and distributed to the TC and StC for comments. Based on the comments received, the text has been amended and the guide printed in Arabic, Russian, English and French.

#### Reference CD-ROM

The Secretariat felt that it would be useful to have a CD-ROM also containing important documents related to AEWA. With the support of the Government of Luxembourg, three hundred copies of this CD have been produced. In addition 1,700 unwritten CD-ROMs have been given to the Secretariat for future updates of the reference CD-ROM.

#### Stickers

Stickers have been designed and produced to promote the Agreement. The stickers contain the logo or an

AEWA species. Regarding the latter, a sticker exists for each of the following five AEWA species: Ferruginous Duck, Black-winged Pratincole, Great Snipe, White-headed Duck and Northern Bald Ibis.

#### Pins

Also, large numbers of pins with the AEWA logo have been produced.

#### Posters

In addition to the three existing posters on Flamingos, Dark-bellied Brent Goose and Red Knot, two new posters have been designed and printed, namely for the Black Stork and the Common Crane.

### **3. COOPERATION WITH OTHER ORGANISATIONS**

#### **Joint work programme with the Ramsar Secretariat**

During the Global Flyway Conference, the Joint Work Programme (JWP) between the Secretariats of RAMSAR, CMS and AEWA was signed. So far, it has not been feasible to organise a first meeting with the Secretariats involved to discuss the implementation of the JWP.

#### **OMPO (Oiseaux Migrateurs du Paléarctique Occidental)**

As approved by the Standing Committee during its first meeting, the Secretariat may strengthen cooperation with OMPO. Due to lack of human resources, no progress could be made regarding drafting a Memorandum of Cooperation between both organisations.

### **4. PROJECTS**

#### **African-Eurasian Flyway GEF project**

The GEF council approved the project brief for the full-size project in October 2003. Since then Wetlands International in close cooperation with UNEP/ GEF has worked on transferring the full-size project brief in an operational document. It is expected that in second half of 2005 the implementation of this project would start. Recruitment of Project Officer and an Assistant is underway.

#### **International Single Species Action Plans**

##### Dark-bellied Brent Goose Action Plan

Since the third meeting of the Brent Goose working group, which took place on 14 January 2004 in Wageningen, The Netherlands, not much progress has been made in finalising the Action Plan. The problem is that not all key countries have submitted their comments on the 5<sup>th</sup> draft. The Secretariat has reminded them several times, but so far without any result.

##### Light-bellied Brent Goose Action Plan

The draft Action Plan for the light-bellied Brent Goose has been circulated to the Range States of the East Canadian High Arctic population of this species for comments. More or less all Range States have submitted their comments. Based on this feedback, WWT is currently revising the Plan, and it is expected to be submitted to MOP3 for adoption.

##### Northern Bald Ibis Action Plan

The draft Action Plan has been circulated to the participants for comments. Currently, the Action Plan is being revised by SEO taking into account the comments received. The final draft will be submitted to MOP3 for formal adoption.

##### Corncrake and White-headed Duck Action Plan

The EU contracted out updating of the existing Species Action Plans for both Species mentioned above to BirdLife International. However, this update would only cover the EU countries. The Secretariat reached an agreement with CMS to add some additional funds for both species to enable BirdLife International to

cover their entire flyways. The Secretariat will submit the final draft of these Action Plans for comments to the Technical Committee and all Range States involved.

#### Ferruginous Duck

This action plan is a joint initiative of AEWA and CMS contracted out to BirdLife International and prepared by the Wildfowl & Wetlands Trust. After some delay, the advanced draft for consultation with Range States was submitted in early March. It was sent out to the Range States in mid-March. The latest draft will be submitted to the Technical Committee.

#### Maccoa Duck

Drafting of an action plan for the species was contracted out by the Secretariat to the African Gamebird Research Education and Development Trust. The draft to be submitted to the Secretariat is due in mid-July 2005.

#### Lesser White-fronted Goose

Update of the action plan of the species was contracted out by the Secretariat to BirdLife International. A workshop was hosted by Finland in the beginning of April. Draft action plan is expected to be submitted in time for MOP3.

### **International Implementation Priorities 2003-2007<sup>1</sup>**

The AEWA Secretariat plays an active role in the implementation of the International Implementation Priorities. One of the Secretariat's tasks is to seek and whenever possible to secure necessary funds to implement some of the projects. Unfortunately, 2004/ 2005 was not the best year for fundraising. The economic recession has had an impact on voluntary contributions to the Agreement due to the fact that most of the Ministries of industrialised countries are faced with budget cuts. Luckily, it has still been possible in 2004 and, so far, in 2005 to secure some funds for a number of projects. For an overview of progress made in the implementation of the IIP 2003-2007, see *Doc StC3.8*

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<sup>1</sup> MOP2 adopted the International Implementation Priorities 2003-2007 (IIP 2003-2007). Prior to that, the IIP 2000-2004 had been in force; part of the project mentioned above originated from IIP 2000-2004 and part from the new IIP.