



AEWA EUROPEAN GOOSE MANAGEMENT PLATFORM

2nd BARNACLE GOOSE AND GREYLAG GOOSE MANAGEMENT PLANNING WORKSHOP

19 June 2018, Leeuwarden, The Netherlands



3rd MEETING OF THE AEWA EUROPEAN GOOSE MANAGEMENT INTERNATIONAL WORKING GROUP

20-21 June 2018, Leeuwarden, The Netherlands

INFORMATION FOR FUNDED DELEGATES

Your participation at the 2nd Barnacle Goose and Greylag Goose Management Planning Workshop and/or the 3rd Meeting of the AEWA European Goose Management International Working Group (EGM IWG3) will be organised and funded by the UNEP/AEWA Secretariat as stated in your invitation.

The meetings will take place on Tuesday 19 and Wednesday 20 June 2018 in the De Kanselarij, Leeuwarden, and in the Stadsschouwburg De Harmonie in Leeuwarden, The Netherlands on 21 June 2018.

Your costs will be covered as described below.

General

Funded delegates will receive a sum to cover their costs of accommodation, subsistence, travel to and from airports, visas, and any other incidental costs (calculated according to the UN regulations for daily subsistence allowance - DSA). You will be informed of the actual amount due to you after you have pre-registered for the meeting.

The DSA will preferably be provided to you in advance **by electronic fund transfer** to your account.

However, if this should prove not possible, it can be provided on the first morning of the meeting in the form of a cash card, charged with the appropriate amount. The cash cards used are Master Cards, embossed with a number but no name. They can be used in the same way as regular credit cards, e.g. for getting cash at ATM's or paying at hotels, restaurants or shops.

Please make sure that you have sufficient Euros (EUR) with you for buying local transport tickets or any other items on your day of arrival and for the first morning of the meeting.

Travel

International travel to the meeting will be organised and provided by the UNEP/AEWA Secretariat. Following your registration to the meeting, you will be contacted by the UNEP/AEWA Secretariat regarding your travel arrangements.

Outward travel to Leeuwarden is planned for **Monday 18 June** if you are attending both meetings and for **Tuesday 19 June** if you are attending the EGM IWG 3 meeting only. Departure from Leeuwarden is planned for **Thursday 21 June 2018**.

NOTE: If you would like to travel on other dates, you will be requested to cover any possible higher cost of the flight ticket. Please also note, that the UNEP/AEWA Secretariat will only cover your hotel accommodation in Leeuwarden for the period 18-21 or 19-21 June 2018 accordingly (unless, of course, your travel is not possible on these dates due to international flight schedules).

Accommodation

Your DSA covers the cost of your accommodation, thus, you are required to **make your own reservation** at a hotel of your choice. Should you require any assistance, please contact the UNEP/AEWA Secretariat.

Meals

The Province of Friesland has kindly offered to provide lunches at the meeting venue, and the Dutch Ministry of Agriculture, Nature and Food Quality is offering a dinner on Wednesday 20 June 2018. All other meals are covered by your DSA.

Visa applications and expenses

The Province of Friesland and the UNEP/AEWA Secretariat will assist you with your visa application if necessary.

Following your registration, the Secretariat will arrange for a **letter of invitation** from the Agency as well as for a **diplomatic verbal note** from the UNEP/AEWA Secretariat to support your application. Please apply for your visas as soon as possible. Depending on your country of origin, there can be up to a one month waiting period for an appointment at the respective Dutch embassy. The issuance of the actual visa can also take several weeks. Please check the website of the local Dutch Embassy for more information on the visa requirements (valid passport, current photo(s), proof of health insurance etc.).

Please note that your DSA also covers visa costs.

Contact

Please contact Ms Christina Irven at the UNEP/AEWA Secretariat if you have any questions or require any assistance: christina.irven@unep-aewa.org