**- MEETING INFORMATION SHEET -**

**MEETING VENUE**

The Flemish Administrative Centre ‘VAC Gent’

Virginie Lovelinggebouw

Koningin Maria Hendrikaplein 70

9000 Gent

Belgium

If you encounter any problems whilst travelling to Belgium please contact the AEWA SPfG IWG Coordinators:

Jesper Madsen: +45 29 44 02 04

James Williams: +45 50 18 36 12

**ACCOMMODATION:** Rooms can be booked at the **Europa Hotel**.

Gordunakaai 59

B-9000 Gent

Belgium

Tel: +32 9 222 60 71

Website: <http://www.europahotel-gent.be/en/>

Delegates can book directly with the hotel either by telephone: +32 (0)9 222 60 71 or by email: sales@europahotel-gent.be, mentioning the booking code **AEWA2015COR**. On the phone delegates can ask for Delphine Ghekiere, the Sales and Conference Manager of the hotel.

* Please inform the hotel if you require parking. There is free parking but it is limited.
* There are a limited number of rooms available for Friday 11th December. If you wish to extend your stay in Ghent we advise you book as early as possible.

The price for a single room including breakfast is €84 per night. For a double room it is €99 per night including breakfast. A city tax of €3 per person per night is not included in the price.

**MEALS:** Evening dinner is provided on the 10th December, kindly hosted by the Flemish Nature and Forest Agency. Lunch is provided on the 10th and 11th December and breakfast is included in the room rate.

* *If you have any meal preferences please let us (Co-ordination Unit) know in advance of the meeting.*

**ARRIVAL & DEPARTURE**

**Brussels Airport:** Trains are available from Brussels airport to Gent. The nearest station for both the hotel and meeting venue is the NMBS station “Gent-Sint-Pieters”. For more information about getting to St. Pieters station please check the NMBS (Belgian Railways) website: <http://www.belgianrail.be/en/Default.aspx>

**Driving:** Directions for driving to the hotel can be found on the hotel’s website.

<http://www.europahotel-gent.be/en/contact-3/>

Parking is also available near the meeting venue in the surrounding streets of the station Gent Sint-Pieters. There is also underground parking (paid) nearby. Details on can be found via [www.b-parking.be](http://www.b-parking.be).

Tip: If you set your GPS device to "St. Denijslaan 244, 9000 Gent" leads you to the underground parking next to the VAC building. Detailed instructions can be found here: <http://www.b-parking.be/info/nl/hetstation/67-gentstpieters?start=1>

*We would be grateful if you can confirm with us, the Coordination Unit, your attendance at the meeting and your anticipated travel plans.*

**EXCURSION:** There will be an excursion to see pink-footed geese in the Oostkustpolders region (East Coast Polders), with lunch on site at the Uitkerkse Polder, on the afternoon of the 11th December. Please bring suitable clothing and shoes (waterproofs and walking shoes), as well as binoculars and camera.

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