



Vacancy Announcement

**Consultancy:
Coordinator for the Lesser White-fronted Goose
Single Species Action Plan**

Closing Date: 19 March 2009 (extended deadline)

Responsibilities

Under the overall supervision of the Executive Secretary of UNEP/AEWA, and the day to day supervision of the Technical Officer, the consultant will be responsible for the following activities and/or delivering the following products:

1. Convening and servicing the International LWfG Working Group and its meetings;
2. Servicing the Committee for LWfG captive breeding, reintroduction and supplementation in Fennoscandia and its meetings;
3. Establishing and supporting a communication and information platform for the LWfG range states to which the SSAP applies;
4. Assisting the LWfG range states in preparing national LWfG action plans;
5. Assisting the range states and other stakeholders in implementing the action plans, including fundraising;
6. Preparing regular updates on the progress in implementation and achieving the goals of the SSAP;
7. Organising updates or revisions of the SSAP, as necessary;
8. Establishing and maintaining an information resource base (scientific articles, popular articles, images, maps, observation records, etc.) for the species;
9. Encouraging range states of the species to ratify AEWA if not done so as yet;
10. Performing other duties as assigned by the Technical Officer or the Executive Secretary.

Qualifications

- University degree in environmental or biological sciences or some related disciplines is required;
- At least 2 years of professional and relevant work experience in nature conservation and working experience in international and multi-cultural environment is required;
- Diverse scope of knowledge in species and general nature conservation, including communication and stakeholder involvement;
- Good communication skills (spoken and written).

Other desirable skills

- Good knowledge of the software used by the UNEP/AEWA Secretariat being Microsoft Office (Word, Excel, Access, Powerpoint, Outlook), Internet explorer, Adobe Acrobat is desirable.
- Knowledge of website maintenance would be an asset.

Languages

- Fluency in written and spoken English is required. Knowledge of Russian would be an asset.

Duration of Contract

- The duration of the contract will be 12 months (extendable, funding permitting);
- Starting date will be as soon as possible;
- Post is based at the Agreement's Secretariat offices in Bonn (Germany) at the new UN campus which is a non-smoking environment.

Salary

All applicants should state their expected gross monthly fee in euros.

The UNEP/AEWA Secretariat looks forward to receiving applications from interested candidates by 19 March 2009 together with a letter of intent and a detailed Curriculum Vitae. Please send these to Ms. Jolanta Kremer (jkremer@unep.de), UNEP/AEWA Secretariat, reference "Coordinator for the Lesser White-fronted Goose Action Plan". Only the short listed candidates will be contacted.