



21ST MEETING OF THE STANDING COMMITTEE

1 June 2022, Virtual Meeting Format

REPORT OF THE SECRETARIAT ON EXPENDITURES FOR THE PERIOD 1 JANUARY 2021 – 19 MAY 2022

Prepared by the UNEP/AEWA Secretariat

Introduction

At the 7th Session of the Meeting of the Parties (MOP7) in December 2018, the core budget for 2019-2021 was adopted through Resolution 7.12. The Secretariat reported on financial and administrative matters at the 16th Standing Committee Meeting on 4-6 May 2021 for the period 1 January 2019 – 24 March 2021.

As a consequence of the postponement of MOP8 from 2021 to 2022 the Parties adopted a budget for the year 2022 through Resolution Ex. 3 on Financial and Administrative Matters via a silence procedure and with effect as of 1 December 2021. Through the budget for 2022 **all Party contributions were maintained with the same amount as invoiced for the year 2021.**

The present document focuses on the final expenditure situation for 2021 and presents the expenditures for the period 1 January 2022 – 19 May 2022.

Action Requested from the Standing Committee:

The Standing Committee is requested to take note of the information provided in the report.

1. Expenditures 2021

Annex 1 provides the final report of 2021 budget implementation as at 31 December 2021. Overall, the budget shows a positive end-year balance of EUR 162,429 EUR (including 13 % PSC) despite the over-expenditure in both staff lines, Professional Staff and General Service Staff. This positive balance is caused by savings of operative costs and travel expenses due to the exceptional working situation of the Secretariat during the pandemic. Moreover, the budget for servicing the Meeting of the Parties has remained unused due to the postponement of MOP8; this budget will still be made available and spent for the organisation of MOP8 in 2022.

The staff overspendings result mainly from an increase in working hours from 50 per cent to 100 per cent and 80 per cent respectively for the Coordinator and Programme Management Assistant of the African Initiative.

2. Expenditures 2022

Annex 2 provides an interim report of 2022 budget implementation as at 19 May 2022. The working situation within the Secretariat due to the pandemic remained unchanged in the first quarter of this year, which caused similar savings of operative costs and travel expenses.

Annex 1

AEWA Core Budget Implementation Report _2021 EUR_ As at 31 December 2021)				
BL	Budget Item	Budget	Expenses	Balances
	GENERAL MANAGEMENT			
1107	Professional Staff	587.087	607.035	(19.948)
1305	General Service Staff	202.369	220.931	(18.562)
1201	Translators	29.531	29.669	(138)
1601	Official Travel AEWA Staff	33.471	-	33.471
3201	Training of Staff	2.122	-	2.122
4101	Miscellaneous office supplies	4.245	3.808	437
4201	Office equipment	6.367	6.181,54	185
4302	IT service provider	41.000	27.008	13.992
5101	Operation/maintenance of computers, photocopiers	5.400	4.420	980
5201	Document production	-	-	-
5203	Reference material	-	-	-
5301	Telephone, Fax	5.406	2.380	3.026
5302	Postage and miscellaneous	2.653	1.216	1.437
5303	Bank charges	106	-	106
	IMPLEMENTATION OF THE AFRICAN INITIATIVE			
2203	Small Grant Fund Projects in African Countries	-	-	-
2204	Implementation of the African action plan	-	-	-
	SERVICING THE MEETING OF THE PARTIES			
1204	Report Writers	-	-	-
1205	Interpreters	35.000	-	35.000
1220	Consultancies for MOP (1 review)	-	-	-
1602	Travel of Staff to the MOP	-	-	-
2201	Organization of MOP	79.962	-	79.962
5201	Document production (external)	-	-	-
	SERVICING THE TECHNICAL COMMITTEE			
1204	Report Writers	-	-	-
1205	Interpreters	-	-	-
3302	Meetings of the TC (travel/dsa/ organisational costs)	196	197	(1)
	SERVICING THE STANDING COMMITTEE			
1204	Report Writers	-	-	-
1205	Interpreters	-	-	-
3303	Meeting of the StC (travel/dsa/ organisational costs)	11.673	-	11.673
	TOTAL	1.046.588	902.846	143.742
	13 % PSC ***	136.056	117.370	18.686
	GRAND TOTAL	1.182.644	1.020.216	162.429

Annex 2

AEWA Core Budget Implementation Report 2022 EUR as at 19th May 2022				
BL	Budget Item	Budget	Expenses	Balances
	GENERAL MANAGEMENT			
1107	Professional Staff	623.482	214.501	408.981
1305	General Service Staff	217.417	122.010	95.408
1201	Translators	8.000	-	8.000
1601	Official Travel AEWA Staff	24.500	-	24.500
3201	Training of Staff	2.040	-	2.040
4101	Miscellaneous office supplies	4.080	136	3.944
4201	Office equipment	6.120	-	6.120
4301	Rent and maintenance costs **	-	-	-
4302	IT service provider	39.000	475	38.525
4303	Umoja costs	7.000	-	7.000
5101	Operation/maintenance of computers, photocopiers & others	5.100	-	5.100
5201	Document production (external)	-	-	-
5203	Reference material	-	-	-
5301	Telephone, Fax	5.200	2.870	2.330
5302	Postage and miscellaneous	2.550	434	2.116
5303	Bank charges	102	-	102
	IMPLEMENTATION OF THE AFRICAN INITIATIVE			
2203	Small Grant Fund Projects in African Countries	-	-	-
2204	Implementation of the African action plan	-	-	-
	SERVICING THE MEETING OF THE PARTIES			
1204	Report Writers	20.000	-	-
1205	Interpreters	-	-	-
1220	Consultancies for MOP (1 review)	-	-	-
1602	Travel of Staff to the MOP	-	-	-
2201	Organization of MOP	-	-	-
5201	Document production (external)	-	-	-
	SERVICING THE TECHNICAL COMMITTEE			
1204	Report Writers	-	-	-
1205	Interpreters	-	-	-
3302	Meetings of the TC (travel/dsa/ organisational costs)	-	-	-
	SERVICING THE STANDING COMMITTEE			
1204	Report Writers	-	-	-
1205	Interpreters	-	-	-
3303	Meeting of the StC (travel/dsa/ organisational costs)	-	-	-
	TOTAL	964.591	340.426	604.165
	13 % PSC	125.397	44.255	78.541
	GRAND TOTAL	1.089.988	384.681	682.707