

**INTER-GOVERNMENTAL MEETING ON THE ESTABLISHMENT OF A
EUROPEAN GOOSE MANAGEMENT PLATFORM UNDER THE AUSPICES OF AEWA**

11 – 12 May 2016, Paris, France

INFORMATION FOR FUNDED DELEGATES

Your participation to the Inter-governmental meeting on the establishment of a European Goose Management Platform will be organised and funded by OMPO (Oiseaux Migrateurs du Paléarctique Occidental).

The meeting itself will take place on Wednesday the 11th and on Thursday the 12th of May 2016 at the premises of the French Ministry of Environment, Energy and the Sea.

Please note that as the meeting is being hosted and organised by the French Ministry of Environment, Energy and the Sea in collaboration with OMPO, no daily subsistence allowance (DSA) will be paid to funded delegates. Your costs will be covered as described below.

Travel

Travel to the meeting will be organised and provided by OMPO. Following your registration to the meeting, you will be contacted by OMPO regarding your travel arrangements. The booking of flights for funded participants will be made by OMPO.

Travel to Paris is planned for Tuesday the 10th of May and departure from Paris is planned for Thursday the 12th of May in the afternoon, following the closure of the meeting after lunch.

NOTE: If you would like to travel on other dates, you will be requested to cover any possible higher cost of the flight ticket. Please also note, that OMPO will only cover your hotel accommodation for the period 10th – 12th May (unless, of course, your departure is not possible until the 13th of May due to international flight schedules).

Please arrange for your own transport when arriving and departing in Paris – for example using the public transport system. OMPO will provide each funded delegate with a lump sum of 60 euros to cover local travel expenses as well as additional meals (see below).

Accommodation

Hotel rooms will be booked for all funded delegates by OMPO following your registration. More information on the hotel arrangements and how to get there will be provided later.

Meals

Breakfast will be provided at your hotel. The French Ministry of Environment will provide lunches for all participants on the meeting days (11th – 12th May), as well as a dinner on the evening of the 11th of May. As mentioned above OMPO will provide funded participants with a lump sum of 60 euros in total to cover local transport and meal costs in addition to the meals provided directly by the Ministry.

Visa applications and expenses

The French Ministry of Environment and the UNEP/AEWA Secretariat will assist you with your visa application. Following your registration, we will arrange for a letter of invitation from the Ministry of Environment as well as for a diplomatic verbal note from the AEWA Secretariat to support your application. Please apply for your visas as soon as possible. Depending on your country of origin, there can be up to a one month waiting period for an appointment at the respective French embassy. The issuance of the actual visa can also take several weeks. Please check the website of the local French embassy for more information on the visa requirements (valid passport, current photo(s), proof of health insurance etc.).

Your visa costs will be reimbursed in cash against a receipt(s) during the meeting by OMPO. Only costs for which you have a receipt will be covered. Please note that applying for a Schengen visa might be necessary depending on your travel itinerary, as your travel route to Paris will likely require transit travel through another Schengen country before entering France.

NOTE: If you expect higher expenses – for example due to national/international travel related to applying for your visa – please contact the UNEP/AEWA Secretariat to clear these higher costs BEFORE starting the application process. Otherwise, the reimbursement of your visa costs cannot be guaranteed.

Contact

Please contact Ms. Nina Mikander at the AEWA Secretariat if you have any questions or require any assistance: nina.mikander@unep-awa.org.