



AGREEMENT ON THE CONSERVATION OF
AFRICAN-EURASIAN MIGRATORY WATERBIRDS



4th SESSION OF THE MEETING OF THE PARTIES
15 – 19 September 2008, Antananarivo, Madagascar

“Flyway Conservation at Work – Review of the Past, Vision for the Future”

RESOLUTION 4.8

FINANCIAL AND ADMINISTRATIVE MATTERS

Recalling Article V, Paragraph 2 (a) and (b), of the Agreement, which states that Parties shall contribute to the budget of the Agreement in accordance with the United Nations scale of assessment,

Acknowledging with appreciation the financial and other support provided by the Government of the Federal Republic of Germany for hosting the Agreement Secretariat, which is co-located with the Secretariat of the Convention on the Conservation of Migratory Species of Wild Animals in Bonn,

Furthermore acknowledging with appreciation that the Government of Germany has provided a Junior Professional Information Officer as of 1 October 2005 to 30 September 2008 to strengthen the capacity of the Agreement Secretariat,

Aware that the 4th Conservation Status report shows that more than 40 percent of the populations covered by AEWA are in decline and that some are even on the brink of extinction,

Further aware that more needs to be done to significantly reduce the current rate of biodiversity loss in accordance with the 2010 target,

Recognizing the importance of all Parties being able to participate in the implementation of the Agreement and related activities,

Appreciating the additional support given by various Parties and intergovernmental and non-governmental organisations on a voluntary basis to implement the Agreement,

Furthermore appreciating the support of the Global Environment Facility for the development and implementation of the Wings over Wetlands UNEP-GEF African-Eurasian Flyways project,

Recognizing the need to provide sufficient resources to enable the Secretariat to implement the AEWA Strategic Plan 2009-2017 and to serve all Parties in the Agreement area,

Aware that many Parties, particularly developing countries or countries with economies in transition, may not have the financial means to send representatives to meetings of bodies established under the Agreement,

Noting the considerable number of Contracting and non-Contracting Parties as well as organisations attending the fourth session of the Meeting of the Parties, and the resulting additional expenditures to Parties thus incurred, and

Further noting that the 5th session of the Meeting of the Parties should take place preferably after the 11th session of the Conference of the Parties to the Ramsar Convention on Wetlands to enable synergies and make savings.

The Meeting of the Parties:

1. *Decides* that the 5th Meeting of the Parties shall take place in 2012;
2. *Confirms* that Parties shall contribute to the budget adopted at the scale agreed upon by the Meeting of the Parties in accordance with Article V, Paragraph 2 (a) and (b), of the Agreement;
3. *Adopts* the budget for 2009-2012 attached as Appendix I to the present Resolution;
4. *Agrees* with the scale of contributions for Parties to the Agreement as listed in Appendix II to the present Resolution, and to the application of that scale *pro rata* to new Parties;
5. *Agrees* that the minimum contribution shall not be less than 2000 Euros per annum and that exceptionally for the period 2009-2012 the maximum contribution shall be restricted to 20 percent of the total budget;
6. *Instructs* the Secretariat, using the financial regulations and rules of the United Nations; the staff regulations and rules of the United Nations and other administrative policies or procedures; promulgated by the Secretary-General of the United Nations, to develop a series of budget scenarios based on the AEWA Strategic Plan 2009-2012 for further consideration by Parties at the fifth Meeting of Parties in 2012;
7. *Requests* Parties, in particular those that are required to pay the minimum contribution, to consider paying for the whole quadriennium in one installment;
8. *Further requests* Parties to pay their contributions promptly as far as possible but in any case not later than the end of June of the year to which they relate;
9. *Agrees* to set the threshold of eligibility for funding of delegates to attend AEWA meetings at 0.200 on the UN Scale of Assessment and, as a general rule, to exclude countries from the European Union and European countries with strong economies, as listed in Appendix IV attached hereto and/ or countries that have payments in arrears of more than 3 years;
10. *Takes note* of Resolution 4.10 of the Meeting of the Parties on the international implementation tasks for the period 2009-2012 and its related appendices;
11. *Urges* all Parties to make voluntary contributions to the Trust Fund to support requests from developing countries and countries with economies in transition to participate in and implement the Agreement throughout the quadriennium;
12. *Further urges* Contracting Parties and other partners to provide additional contributions to secure urgent implementation of the Agreement, in particular implementation of the GEF "Wings over Wetlands" project, implementation of the Strategic Plan 2009-2017 and implementation of the Communication Strategy;
13. *Invites* States not Party to the Agreement, governmental, intergovernmental and non-governmental organisations and other sources to consider contributing to the implementation of the Agreement on a voluntary basis;

14. *Approves* as of 1st of January 2009, and taking into account the UN Rules and Regulations, to:
- upgrade the post of Associate Technical Officer from P-2 to P-3; and
 - change the status of the post of Associate Programme Officer from limited duration (L-2) to fixed term (P-2);
15. *Invites* Contracting Parties as well as the United Nations Environment Programme to consider the feasibility of providing gratis personnel and/or junior professional officers, in accordance with the United Nations rules and regulations, to strengthen the capacity of the Agreement Secretariat;
16. *Requests* the Executive Director of the United Nations Environment Programme to extend the duration of the Trust Fund to 31 December 2012; and
17. *Approves* the terms of reference for the administration of the Agreement budget as set out in Appendix III to the present Resolution for the period 2009-2012.

Appendix I

BUDGET ESTIMATES 2009-2012

	2009	2010	2011	2012	TOTAL
	EURO	EURO	EURO	EURO	EURO
General Management					
1101 Executive Secretary (P4)	146,212	148,212	150,212	152,212	596,848
1102 Associate Technical Officer (P2/P3)	116,814	120,414	122,014	123,614	482,856
1103 Associate Information Officer (P2)	77,252	78,852	80,452	82,052	318,608
1104 Associate Programme Officer (L-2/P-2)	72,301	73,901	75,501	77,101	298,804
1301 Administrative Assistant (G5 step 8)	75,290	76,540	77,790	79,040	308,660
1302 Team Assistant (G4 step 5)	31,658	32,258	32,858	33,458	130,232
1303 Information Assistant (G4 step 2)	29,091	29,691	30,291	30,891	119,964
1201 Translators	6,500	6,500	6,500	9,000	28,500
1601 Official Travel AEWa Staff	35,000	35,000	35,000	35,000	140,000
3201 Training of Staff	2,500	2,500	2,500	1,000	8,500
4101 Miscellaneous office supplies	3,000	3,000	3,000	3,000	12,000
4201 Office equipment	4,500	4,500	4,500	4,500	18,000
4301 Rent and maintenance costs* 3					0
4302 IT service provider	35,000	35,000	35,000	35,000	140,000
5101 Operation/maintenance of computers	1,500	1,500	1,500	1,500	6,000
5102 Operation/maintenance of photocopiers	1,500	1,500	1,500	1,500	6,000
5103 Operation/ maintenance -others	1,000	1,000	1,000	1,000	4,000
5201 Document production (external)	2,500	2,500	2,500	2,500	10,000
5203 Reference material	500	500	500	250	1,750
5301 Telephone, Fax	3,000	3,000	3,000	3,000	12,000
5302 Postage and miscellaneous	6,000	6,000	6,000	7,500	25,500
5303 Bank charges	1,000	1,000	1,000	1,000	4,000
5400 Hospitality	2,000	2,000	2,000	2,000	8,000
Total General Management	654,118	665,368	674,618	686,118	2,680,222
Implementation of African Initiative					
1304 Junior Professional Officer/African Coordinator					
1603 Official Travel African Coordinator	5,000	5,000	5,000	5,000	20,000
1221 Development Plan of Action for Africa	25,000	25,000			50,000
2203 Small Grant Fund Projects in African Countries	20,000	20,000	20,000	20,000	80,000
2204 Capacity Building Workshop in African Countries			20,000		20,000
4202 Office Equipment	2,500				2,500
Total Cost of African Initiative	52,500	50,000	45,000	25,000	172,500

<i>Servicing the Meeting of the Parties</i>					
1201 English Translators					
1202 French Translators				30.000	30.000
1204 Report Writers				17.500	17.500
1205 Interpreters				50.000	50.000
1220 Consultancies for MOP (1 review)			50.000		50.000
1602 Travel of Staff to the MOP				17.500	17.500
2201 Organization of MOP				100.000	100.000
5201 Document production (external)				7.500	7.500
Total servicing the Meeting of the Parties	0	0	50.000	222.500	272.500
<i>Servicing the Technical Committee</i>					
1201 English Translators					
1202 French Translators	5.000		5.000		10.000
1204 Report Writers					0
1205 Interpreters	10.000		10.000		20.000
3302 Meetings of the TC (travel/dsa/ organisational costs)	17.500		17.500		35.000
Total servicing the Technical Committee	32.500	0	32.500	0	65.000
<i>Servicing the Standing Committee</i>					
1201 English Translators					
1202 French Translators		5.000		5.000	10.000
1204 Report Writers					0
1205 Interpreters					0
3303 Meeting of the StC (travel/dsa/ organisational costs)		17.500		17.500	35.000
					0
Total servicing the Standing Committee	0	22.500	0	22.500	45.000
<i>GEF Support</i>					
2202 Support to the WOW project	40.000	40.000			80.000
SUBTOTAL	779.118	777.868	802.118	956.118	3.315.222
6000 UNEP overhead costs 13 %*	101.285	101.123	104.275	124.295	430.979
Withdrawal from Trust Fund	140.000				
GRAND TOTAL	740.403	878.991	906.393	1.080.413	3.606.201

*UNEP is covering the costs of one P4 and four general staff members of the CMS Administrative and Fund Management Unit, which supports the AEWa Secretariat from the 13% overhead.

HIGH PRIORITY ACTIVITIES TO BE COVERED BY VOLUNTARY CONTRIBUTIONS					
	2009	2010	2011	2012	Total
WOW related Projects					
Identify all sites of international importance for AEWA species (3)	140,000	75,000			215,000
Creating an interactive tool that present information on important sites (4)	140,000	75,000			215,000
Publish priority areas for better protection (6)		40,000			40,000
Survey work in poorly-known areas (15)	25,000	25,000	25,000	25,000	100,000
International Waterbird Census - Special gap-filling survey (16)	125,000	125,000			250,000
Improving survey and monitoring capacity for migratory waterbirds (24)	20,000	10,000	40,000	20,000	90,000
Regional training programmes in Africa for implementation of the Agreement (25)	90,000	130,000	130,000	130,000	480,000
Regional workshop for promoting the agreement (30)	37,500	37,500	75,000	75,000	225,000
Communicating the importance of a network of critical sites for migratory waterbirds (31)		60,000			60,000
Sub-total:	577,500	577,500	270,000	250,000	1,675,000
Species Conservation					
Slender-billed Curlew	25,000				25,000
Red-breasted Goose SSAP	25,000	25,000	25,000	25,000	100,000
Sociable Lapwing/Black-winged Pranticole SSAP	25,000	25,000	25,000	25,000	100,000
Lesser White-fronted Goose SSAP	60,000	60,000	60,000	60,000	240,000
Development of new Species Action Plans (e.g Shoebill)	50,000	50,000	50,000	50,000	200,000
Sub-total:	185,000	160,000	160,000	160,000	665,000
Research and monitoring					
Ringling Schemes in Africa	50,000	50,000	25,000	25,000	150,000
Structural support for International Waterbird Census	50,000	50,000	50,000	50,000	200,000
Migratory birds as indicators*	15,000	15,000			30,000
Sub-total:	115,000	115,000	75,000	75,000	380,000
Capacity Building in Africa/Central Asia					
Training programme for national implementation agencies for AEWA (Africa/Central Asia)	20,000	75,000	75,000	75,000	245,000
Sub-total:	20,000	75,000	75,000	75,000	245,000
Implementation of African Initiative					
Support to the implementation of the Plan of Action for Africa		100,000	250,000	500,000	850,000
Sub-total:	-	100,000	250,000	500,000	850,000
Total:	897,500	1,027,500	830,000	1,060,000	3,815,000
UNEP Overhead 13%	116,675	133,575	107,900	137,800	495,950
Grand Total:	1,014,175	1,161,075	937,900	1,197,800	4,310,950
*EUR 10,000 received from the Government of Tanzania					

Appendix II

AEWA ANNUAL CONTRIBUTIONS FOR THE YEARS 2009-2012

Party	2009	2010	2011	2012	Total
Albania	2.000	2.000	2.000	2.000	8.000
Algeria	2.000	2.000	2.000	2.000	8.000
Belgium	23.635	23.635	23.635	23.635	94.540
Benin	2.000	2.000	2.000	2.000	8.000
Bulgaria	2.000	2.000	2.000	2.000	8.000
Congo (Brazzaville)	2.000	2.000	2.000	2.000	8.000
Croatia	2.000	2.000	2.000	2.000	8.000
Czech Republic	2.801	2.801	2.801	2.801	11.204
Cyprus	2.000	2.000	2.000	2.000	8.000
Denmark	23.069	23.069	23.069	23.069	92.276
Djibouti	2.000	2.000	2.000	2.000	8.000
Egypt	3.856	3.856	3.856	3.856	15.424
Equatorial Guinea	2.000	2.000	2.000	2.000	8.000
Estonia	2.000	2.000	2.000	2.000	8.000
European Community	16.692	16.692	16.692	16.692	66.768
Finland	17.298	17.298	17.298	17.298	69.192
France	133.539	133.539	133.539	133.539	534.156
Gambia	2.000	2.000	2.000	2.000	8.000
Georgia	2.000	2.000	2.000	2.000	8.000
Germany	133.539	133.539	133.539	133.539	534.156
Ghana	2.000	2.000	2.000	2.000	8.000
Guinea	2.000	2.000	2.000	2.000	8.000
Guinea-Bissau	2.000	2.000	2.000	2.000	8.000
Hungary	3.322	3.322	3.322	3.322	13.288
Ireland	9.229	9.229	9.229	9.229	36.916
Israel	15.004	15.004	15.004	15.004	60.016
Italy	75.456	75.456	75.456	75.456	301.824
Jordan	2.000	2.000	2.000	2.000	8.000
Kenya	2.000	2.000	2.000	2.000	8.000
Latvia	2.000	2.000	2.000	2.000	8.000
Lebanon	2.000	2.000	2.000	2.000	8.000
Libyan Arab Jamahiriya	3.222	3.222	3.222	3.222	12.888
Lithuania	2.000	2.000	2.000	2.000	8.000
Luxembourg	2.031	2.031	2.031	2.031	8.124
Macedonia FYR	2.000	2.000	2.000	2.000	8.000
Madagascar	2.000	2.000	2.000	2.000	8.000
Mali	2.000	2.000	2.000	2.000	8.000
Mauritius	2.000	2.000	2.000	2.000	8.000
Moldova; Republic of	2.000	2.000	2.000	2.000	8.000
Monaco	2.000	2.000	2.000	2.000	8.000
Netherlands	54.300	54.300	54.300	54.300	217.200
Niger	2.000	2.000	2.000	2.000	8.000
Nigeria	2.000	2.000	2.000	2.000	8.000
Norway	16.385	16.385	16.385	16.385	65.540

Party	2009	2010	2011	2012	Total
Portugal	11.909	11.909	11.909	11.909	47.636
Romania	2.000	2.000	2.000	2.000	8.000
Senegal	2.000	2.000	2.000	2.000	8.000
Slovakia	2.000	2.000	2.000	2.000	8.000
Slovenia	2.162	2.162	2.162	2.162	8.648
South Africa	9.382	9.382	9.382	9.382	37.528
Spain	62.950	62.950	62.950	62.950	251.800
Sudan	2.000	2.000	2.000	2.000	8.000
Sweden	32.065	32.065	32.065	32.065	128.260
Switzerland	38.459	38.459	38.459	38.459	153.836
Syrian Arab Republic	2.000	2.000	2.000	2.000	8.000
Tanzania; United Republic of	2.000	2.000	2.000	2.000	8.000
Togo	2.000	2.000	2.000	2.000	8.000
Tunisia	2.000	2.000	2.000	2.000	8.000
Uganda	2.000	2.000	2.000	2.000	8.000
Ukraine	2.000	2.000	2.000	2.000	8.000
United Kingdom of Great Britain and Northern Ireland	133.539	133.539	133.539	133.539	534.156
Uzbekistan	2.000	2.000	2.000	2.000	8.000

Appendix III

TERMS OF REFERENCE FOR THE ADMINISTRATION OF THE TRUST FUND FOR THE AGREEMENT ON THE CONSERVATION OF AFRICAN-EURASIAN MIGRATORY WATERBIRDS

1. The terms of reference for the Trust Fund of the Agreement on the Conservation of African-Eurasian Migratory Waterbirds (AEWA) shall refer to the financial years beginning 1 January 2009 and ending 31 December 2012.
2. The Trust Fund shall be administered by the Executive Director of the United Nations Environment Programme (UNEP) subject to the approval of the Governing Council of UNEP and the consent of the Secretary-General of the United Nations.
3. The administration of the Trust Fund shall be governed by the financial regulations and rules of the United Nations, the staff regulations and rules of the United Nations and other administrative policies or procedures, promulgated by the Secretary-General of the United Nations.
4. In accordance with United Nations rules, UNEP shall deduct from the income an administrative charge equal to 13 per cent of the expenditure charged to the AEWA Trust Fund in respect of activities financed under AEWA.
5. The financial resources of the Trust Fund for 2009-2012 shall be derived from:
 - (a) Contributions made by Parties by reference to appendix II of Resolution 4.8, including contributions from any new Party; and
 - (b) Further contributions from Parties and contributions from States not Parties to the Agreement, other governmental, intergovernmental and non-governmental organisations and other sources.
6. All contributions to the Trust Fund shall be paid in fully convertible Euros. For contributions from States that become Parties after the beginning of the financial period, the initial contribution (from the first day of the third month after deposit of the instrument of ratification, acceptance or accession until the end of the financial period) shall be determined *pro rata* based on the contribution of other States Parties on the same level of the United Nations scale of assessments, as it applies from time to time. However, if the contribution of a new Party determined on this basis would be more than 20 per cent of the budget, the contribution of that Party shall be 20 per cent of the budget for the financial year of joining (or *pro rata* for a part year). The contribution of each Party as laid down in appendix II of Resolution 4.8 shall be fixed until the next ordinary session of the Meeting of the Parties. Contributions of new Parties shall flow into the Trust Fund of the Agreement. Contributions shall be paid in annual installments. The contributions shall be due on 1 January 2009, 2010, 2011 and 2012. Contributions shall be paid into the following account:

UNEP Euro Account
Account No. 6161603755
J.P. Morgan AG
Gruneburgweg 2
60322 Frankfurt / Main
Germany
Bank code number 501 108 00
SWIFT No. CHASDEFX
IBAN: DE 565011080061616 03755

7. For the convenience of the Parties, for each of the years of the financial period the Executive Director of UNEP shall as soon as possible notify the Parties to the Agreement of their assessed contributions.
8. Contributions received into the Trust Fund that are not immediately required to finance activities shall be invested at the discretion of the United Nations, and any income shall be credited to the Trust Fund.
9. The Trust Fund shall be subject to audit by the United Nations Board of Auditors.
10. The budget estimates covering income and expenditures for each of the four calendar years constituting the financial period to which they relate, prepared in Euros, shall be submitted to the Meeting of the Parties to the Agreement.
11. The estimates of each of the calendar years covered by the financial period shall be divided into sections and objects of expenditure, shall be specified according to budget lines, shall include references to the programmes of work to which they relate, and shall be accompanied by such information as may be required by or on behalf of the contributors, and such further information as the Executive Director of UNEP may deem useful and advisable. In particular, estimates shall also be prepared for each programme of work for each of the calendar years, with expenditure itemized for each programme so as to correspond to the sections, objects of expenditure, and budget lines described in the first sentence of this paragraph.
12. In addition to the budget estimates for the financial period described in the preceding paragraphs, the Secretariat of the Agreement, in consultation with the Standing Committee of the Agreement and the Executive Director of UNEP, shall prepare a medium-term plan as envisaged in chapter III of the Legislative and Financial Texts Regarding the United Nations Environment Programme and Environment Fund. The medium-term plan will cover the years 2009-2015, inclusive, and shall incorporate the budget for the financial period 2009-2012.
13. The proposed budget and medium-term plan, including all the necessary information, shall be dispatched by the Secretariat to all Parties at least 90 days before the date fixed for the opening of the Meeting of the Parties.
14. The budget and medium-term plan shall be adopted by unanimous vote of the Parties present and voting at the Meeting of the Parties.
15. In the event that the Executive Director of UNEP anticipates that there might be a shortfall in resources over the financial period as a whole, the Executive Director shall consult with the Secretariat, which shall seek the advice of the Standing Committee as to its priorities for expenditure.
16. Commitments against the resources of the Trust Fund may be made only if they are covered by the necessary income of the Agreement. No commitments shall be made in advance of the receipt of contributions.
17. Upon the request of the Secretariat of the Agreement, after seeking the advice of the Standing Committee, the Executive Director of UNEP should, to the extent consistent with the financial

regulations and rules of the United Nations, make transfers from one budget line to another. At the end of the first, second or third calendar year of the financial period, the Executive Director of UNEP may proceed to transfer any uncommitted balance of appropriations to the second, third or fourth calendar year respectively, provided that it does not exceed the total budget approved by the Parties, unless this is specifically sanctioned in writing by the Standing Committee.

18. At the end of each calendar year of the financial period¹, the Executive Director of UNEP shall submit to the Parties, through the Agreement Secretariat, the accounts for the year. The Executive Director shall also submit, as soon as practicable, the audited accounts for the financial period. These shall include full details of actual expenditure compared to the original provisions for each budget line.
19. Those financial reports required to be submitted to the Executive Director of UNEP shall be transmitted simultaneously by the Secretariat of the Agreement to the members of the Standing Committee.
20. The Secretariat of the Agreement shall provide the Standing Committee with an estimate of proposed expenditures over the coming year simultaneously with, or as soon as possible after, distribution of the accounts and reports referred to in the preceding paragraphs.
21. The present terms of reference shall be effective from 1 January 2009 to 31 December 2012.

¹ The calendar year 1 January to 31 December is the accounting and financial year, but the official closure date is 31 March of the following year. Thus, on 31 March the accounts of the previous year have to be closed, and it is only then that the Executive Director can submit the accounts of the previous calendar year.

Appendix IV

ELIGIBILITY FOR SPONSORSHIP FOR AEWA MEETINGS

N°	<i>Party</i>	Proposed rules UN Scale in % 2009*
1	Albania	0.006
2	Algeria	0.085
3	Belgium	1.1020
4	Benin	0.001
5	Bulgaria	0.020
6	Congo	0.001
7	Croatia	0.050
8	Cyprus	0,044
9	Czech Republic	0.281
10	Denmark	0.739
11	Djibouti	0.001
12	Egypt	0.088
13	Estonia	0,016
14	European Community	2.500
15	Equatorial Guinea	0.002
16	Finland	0.564
17	France	6.310
18	Gambia	0.001
19	Georgia	0.003
20	Germany	8.577
21	Ghana	0.004
22	Guinea	0.001
23	Guinea Bissau	0.001
24	Hungary	0.244
25	Ireland	0.445
26	Israel	0.419
27	Italy	5.079
28	Jordan	0.012
29	Kenya	0.010
30	Latvia	0.018
31	Lebanon	0.034
32	Libyan Arab Jamahiriya	0.062
33	Lithuania	0.031
34	Luxembourg	0.085
35	Macedonia; FYR	0.005
36	Madagascar	0.002

N°	Party	Proposed rules UN Scale in % 2009*
37	Mali	0.002
38	Mauritius	0.011
39	Moldova; Republic of	0.001
40	Monaco	0.003
41	Netherlands	1.873
42	Niger	0.001
43	Nigeria	0.048
44	Norway	0,782
45	Portugal	0.527
46	Romania	0.070
47	Senegal	0.004
48	Slovakia	0.063
49	Slovenia	0.096
50	South Africa	0.292
51	Spain	2.968
52	Sudan	0.010
53	Sweden	1,0701
54	Switzerland	1.216
55	Syrian Arab Republic	0.016
56	Tanzania; United Republic of	0.006
57	Togo	0.001
58	Tunisia	0.031
59	Uganda	0.003
60	Ukraine	0.045
61	United Kingdom of Great Britain and Northern Ireland	6.642
62	Uzbekistan	0.008

Parties which are considered eligible for financial support to attend relevant AEWA-sponsored meetings.

Parties which are considered non-eligible for financial support to attend relevant AEWA-sponsored meetings.

* UN Scale of Assessment 2007 -2009 as adopted by the General Assembly (doc. A/RES/61/237) on 13-2-2007.